



APPLICATION FOR GRADUATE ADMISSION

Master of Education in Literacy

ADMISSION STATEMENT

The Master of Education in Literacy Program at Judson University offers the prospective graduate student the opportunity to examine and enhance his/her knowledge base and instructional repertoire with regard to effective research-based literacy practices that are grounded in time-tested, best practice methodology. The program does not offer additional certification; rather, it is designed for the practicing classroom teacher who is motivated to become a more accomplished teacher of reading and writing. Applicants to the program who are not classroom teachers must have access to a classroom and the same group of students five days a week in order to become a degree candidate in this program. One full year of teaching experience is required prior to beginning course work.

Admission to the program is open to the most qualified applicants. A prospective student is reviewed on the basis of the profile material submitted with the application and may then be invited to interview with the Program Director and to provide an impromptu writing sample. Admission is offered to the student whose overall profile, interview, and writing sample most closely reflect the ability to succeed in and the ability to contribute to this graduate degree program.

Judson University does not discriminate against any applicant due to race, color, religion, gender, national origin, age, or disability.

NOTICE OF DECISION

Decisions regarding admission are determined by the Director of the Master of Education in Literacy Program, the admissions committee of the Master of Education in Literacy Program's Advisory Council, and the University Graduate Council.

Applicants will be notified by mail regarding their application status once the application and all ancillary materials are submitted and have been reviewed. Questions regarding application status may be directed to the administrative assistant for Graduate Programs in Education by calling (847) 628-1105. Note: Application packets that are not complete will not be reviewed.

Please mail a complete application along with all required ancillary materials to:

Dr. Steven L. Layne, Director
Master of Education in Literacy Program
Judson University
1151 N. State Street
Elgin, Illinois 60123

BIOGRAPHICAL/PROFESSIONAL INFORMATION:

First Name Middle Initial Last Name (Maiden Name)

Street Address City County State Zip

Home Phone Cell Phone School Phone

Personal E-mail Address School E-mail Address Date of Birth

Gender: Male Female Marital Status: Married Single _____
Social Security Number

How many years of full-time teaching have you completed? _____

Please identify the district and school building where you teach. Also, provide the full mailing address of your school building.

To the best of your knowledge, will you be serving as a regular classroom teacher during this program? Yes No

If yes, in what grade do you anticipate working? (please also specify content area for middle school/high school) _____

If you will not be serving as a classroom teacher while enrolled in this program, please describe your teaching assignment and the grade level(s) with which you anticipate working.

If you will not be serving as a classroom teacher while enrolled in this program, will you have access to a classroom and the same group of students on a daily basis throughout this program? Yes No If yes, please explain.

The federal government requests that all institutions of higher learning provide information related to race/ethnicity. *Responses are optional.*

Are you Hispanic/Latino? Yes No In addition, select one or more of the following races if applicable: _____

American Indian/Alaska Native Native Hawaiian/Pacific Islander Black/African American White Asian

If you are not a U.S. citizen, please complete the following: Permanent Resident in the U.S. Immigrant

Alien Registration Number Country of Permanent Residence

Religious/Denominational Affiliation: _____

Are you a member of a church? Yes No Church Name & City: _____

ACADEMIC EXPERIENCE: Please list all colleges/universities previously attended beginning with the most recent.

College/University Name	Location	Degree(s) Earned	Dates
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PROFESSIONAL AFFILIATIONS: Please list any professional organizations in which you hold active membership.

Organization Name	Phone	Membership No.
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EMPLOYMENT: Please provide your employment history in the field of education dating back ten years.

Employer Name	Location	Phone	Dates of Employment
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TUITION: All tuition payment plans include the cost of books as well as the university technology fee.

Which payment option will you *likely* select for your Judson student account?

- Tuition may be paid in full with a single payment on May 1st in the amount of \$17,775.00.
- Tuition may be divided into three billable terms (summer, fall and spring) with \$5,975.00 due May 1, August 1, and January 1. A \$150.00 fee for utilizing this payment option is included in the price structure.
- Payment Plan (Payplan): To pay monthly, a four-month payment plan may be set up each semester. There is a \$50 Payplan application fee assessed for each Payplan set up. Payplans are set up by the student on the Student Accounts page of their MYJUDSON. For more information, contact Linda Newman in Student Accounts at linda.newman@JudsonU.edu or 847-628-2055.
- For graduate students receiving tuition reimbursement from their district or the government, contact Linda Newman in Student Accounts at linda.newman@JudsonU.edu or 847-628-2055 to discuss your specifics and how best to manage your account. An additional fee may apply.

Will you apply for financial aid in the form of student loans? Yes No

If yes, please complete a Free Application for Federal Student Aid (FAFSA). Contact the Financial Aid Office at 847-628-2534 for assistance.

REFERRAL INFORMATION:

How did you learn about the Master of Education in Literacy Program?

- | | |
|---|--|
| <input type="checkbox"/> Judson Faculty Member | <input type="checkbox"/> Mailing/Brochure |
| <input type="checkbox"/> Professional Colleague | <input type="checkbox"/> Newspaper Advertisement |
| <input type="checkbox"/> Judson Alumni | <input type="checkbox"/> Judson Website |
| <input type="checkbox"/> Admissions Counselor | <input type="checkbox"/> E-mail |
| <input type="checkbox"/> Current Judson Student | <input type="checkbox"/> Radio Advertisement |
| <input type="checkbox"/> Friend | <input type="checkbox"/> Other |

CONTACT JUDSON

MASTER of EDUCATION in LITERACY

Dr. Steven L. Layne, Director
1151 N. State Street | Elgin, IL 60123

847.628.1093 | Fax 847.628.1106
slayne@JudsonU.edu
www.JudsonU.edu

Please identify the *specific* source of your referral (e.g. The Courier News, Prof. Amelia Bedelia) to the program. If multiple individuals referred you to this program, please identify the person you feel is primarily responsible for your decision to apply.

COHORT SELECTION:

Please indicate which year you are interested in entering the Master of Education in Literacy Program:

- May 2018 May 2019

If you are not admitted for the year you prefer to begin (due to lack of available space in the program), would you be willing to accept a guaranteed slot in the following year's cohort? Yes No

ADDITIONAL REQUIRED DOCUMENTS:

Note: An application will not be reviewed unless all of the required ancillary materials are provided. Please be sure to include the following items with your completed, signed, and dated application:

- Completed survey: "Am I ready for the Master of Education in Literacy Program at Judson University?"
- Application fee of \$55.00. Make check payable to Judson University.
- Signed copy of the Attendance & Grading Policy.
- Copy of official teaching certificate.
- Official (signed and sealed) transcript(s) of all college course work. A G.P.A of 3.0 or higher on a 4.0 scale is preferred.
- Two letters of reference. One letter should be provided by someone who can speak to your professional experience as an educator. The second letter should address your character and should be provided by someone other than a family member. Each letter should be in a sealed envelope with the writer's signature crossing the seal.
- Typewritten, double-spaced essay (not to exceed 500 words) describing an area of literacy instruction (reading, writing, literature) in which you would like to grow professionally and discussing why you feel that growth is needed in this area.

The whole of the above will be considered regardless of any particular strengths or weaknesses within a single component.

I certify that the information provided on this application is correct to the best of my knowledge. I understand that failure to answer any questions truthfully, fully, and accurately may make me ineligible for admission to Judson University or may result in my dismissal from the University.

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY

- Completed application packet ___/___/___
- Packet reviewed by Program Director ___/___/___
- Status letter mailed ___/___/___ I D
- Interview date ___/___/___

Anchor Courses: K-3 4-12

- Interview and writing sample completed ___/___/___
- Admission committee review ___/___/___
- Graduate Council review ___/___/___ A D
- Status letter mailed ___/___/___ A D