

Annual Report Submission
View Questionnaire (Edit)

Judson University

Annual Report Submission for the year .

Report has been submitted 1 times. Report was last submitted on 11/23/2009 5:32:29 PM.

PART I - ANNUAL STATISTICAL REPORT

SECTION A. INSTITUTIONAL CHARACTERISTICS

1. Program Contact Information

(preloaded from ACSA Guide)

Institution Name: Judson University
 Academic Unit Name: School of Art, Design & Architecture
 Address: Department of Architecture
 1151 North State Street
 Elgin, IL 60123-1498
 Architecture Program Tel. No: 847.628.1010
 Architecture Program School Fax No: 847.695.3353
 Architecture Program School URL: <http://www.judsoncollege.edu/academics/undergraduate/art-design-and-architecture/>
 ACSA Region: West Central

In order to modify your organization information please visit the [ACSA Guide site](#).

2. Institution Type: Using the definitions below, please select the appropriate Institution Type that matches that of your institution.

3. Carnegie Classification

a. Basic Classification:

b. Undergraduate Instructional Program:

c. Graduate Instructional Program:

d. Size and Setting:

4. Which regional accreditation agency accredits your institution?

5. In which ACSA region is the institution located?

Questions 6, 7, and 8 regarding Contact Information.

6. Who has direct administrative responsibility for the architecture program?

Name Keelan P. Kaiser, AIA
Title Chair, Department of Architecture
Office Phone Number 847 628 1011
Fax Number 847 628 1008
Email Address kkaiser@judsonu.edu

7. To whom should inquiries regarding this questionnaire to be addressed?

Name Keelan P. Kaiser, AIA
Title Chair, Department of Architecture
Office Phone Number 847 628 1011
Fax Number 847 628 1008
Email Address kkaiser@judsonu.edu

8. Who is the administrator responsible for verifying data (and completing IPEDS reports) at your institution?

Name Ginny Guth
Title Registrar
Office Phone Number 847 628 1151
Fax Number 847 628 2046
Email Address gguth@judsonu.edu

9. Institutional Test Scores

a. SAT

Critical Reading
 25th percentile SAT score:
 75th percentile SAT score:

Mathematics
 25th percentile SAT score:
 75th percentile SAT score:

Writing
 25th percentile SAT score:
 75th percentile SAT score:

b. ACT

25th percentile ACT score:
 75th percentile ACT score:

c. GRE

Verbal: (200-800)
 Quantitative: (200-800)
 Analytical: (0.0 – 6.0)

SECTION B. NAAB-ACCREDITED ARCHITECTURE PROGRAMS

1. Degree Programs

a. Which NAAB accredited / candidate degree programs were offered during the last fiscal year?

Accredited

B. Architecture

M. Architecture

D. Architecture

Candidate

B. Architecture

M. Architecture

D. Architecture

b. Did your institution offer any pre-professional architecture degree programs during the last fiscal year?

Yes

Degree Type	Available?	Full Degree Title
Bachelor of Architectural Studies	No	
Bachelor of Arts	Yes	Bachelor of Arts in Architectural Studies
Bachelor of Design	No	
Bachelor of Environmental Design	No	
Bachelor of Fine Arts	No	
Bachelor of Science	No	
Other	No	

c. Did your institution offer any post-professional architecture degree programs during the last fiscal year?

No

Full Degree Title

2. Does your institution have plans to initiate any new NAAB-accredited degree programs?

No

3. Does your institution have plans to discontinue any of its NAAB-accredited degree programs?

No

4. What academic year calendar type does your institution have?

5. Credit Hours for Completion for each program:

The degree programs listed in this section are dependent on your selection in Section B, Question 1a.

a. Indicate the total number of credit hours taken at your institution to earn each NAAB accredited/candidate degree program offered by your institution.

M. Architecture undergraduate (five years, no baccalaureate degree awarded prior):

M. Architecture Pre-Professional (degree designed for candidates that have a pre-professional degree in architecture):

M. Architecture Non Pre-Professional (degree designed for candidates that have an undergraduate degree in a discipline other than architecture):

b. By degree, what is the distribution of the credit hours in the following: General Education, Professional, and Electives?

M. Architecture undergraduate (five years, no baccalaureate degree awarded prior)

General Education:

Professional:

Electives:

M. Architecture Pre-Professional (degree designed for candidates that have a pre-professional degree in architecture)

General Education:

Professional:

Electives:

M. Architecture Non Pre-Professional (degree designed for candidates that have an undergraduate degree in a discipline other than architecture)

General Education:

Professional:

Electives:

6. Average credit hours per student per term by degree program?

M. Architecture undergraduate (five years, no baccalaureate degree awarded prior):

M. Architecture Pre-Professional (degree designed for candidates that have a pre-professional degree in architecture):

M. Architecture Non Pre-Professional (degree designed for candidates that have an undergraduate degree in a discipline other than architecture):

7. Is your degree program(s) offered in whole, or in part, at more than one campus or location?

No

City and State	Country	Credit Hours

SECTION C. TUITION, FEES AND FINANCIAL SUPPORT FOR STUDENTS IN NAAB-ACCREDITED PROGRAMS

1. Tuition is defined as “the amount of money charged to students for instructional services. Tuition may be charged per credit, per term, or per academic year.”

a. What were the tuition and fees for the NAAB-accredited degree program(s) for the last fiscal year:

M. Architecture

If this section is not applicable, please enter all zero's (0).

	Tuition Fees	
Full-Time Student	21850	500
Part-Time Student	0	0

b. Does the institution offer discounted or differential tuition for a NAAB-accredited degree program?

c. Is a summer session required for any portion of your accredited degree program(s)?

If yes, what is the additional tuition and fees for the summer program?

	Tuition Fees	
Full-Time Student	8500	190
Part-Time Student	0	0

d. Does the institution offer discounted or differential tuition for summer courses for a NAAB-accredited degree program?

Additional Comments

2. Financial Aid

What was the percent of students financial aid at both the institutional and architecture program levels (Grants, loans, assistantships, scholarships, fellowships, tuition waivers, tuition discounts, veteran's benefits, employer aid [tuition reimbursement] and other monies [other than from relatives/friends] provided to students to meet expenses?

	Percentage of student receiving aid	Average amount by types of aid
a. Institution		
Federal Grants	25	\$4,219.00
State/Local Grants	23	\$4,696.00
Institutional Grants	93	\$9,860.00
Student Loans	72	\$10,309.00
b. Architecture Program		
Federal Grants	26	\$4,238.00
State/Local Grants	16	\$4,528.00
Institutional Grants	90	\$8,759.00
Student Loans	80	\$10,406.00

3. Graduate Assistantships

What was the total number of graduate-level students employed on a part-time basis for the primary purpose of assisting in classroom or laboratory instruction or in the conduct of research during the last fiscal year (Jul 1 – Jun 30) within the NAAB-accredited programs offered by your institution?

a. How many graduate assistantships were awarded during last fiscal year?

b. What do graduate assistants receive?

Stipend?

Amount:

Tuition Remission?

If tuition, how much?

If credit hours, how many?

SECTION D. STUDENT CHARACTERISTICS FOR NAAB-ACCREDITED DEGREE PROGRAMS

1. Applicant Cycle

a. Applicants: Indicate the total number of individuals who fulfilled the institution’s requirements to be considered for admission (including payment or waiving of the application fee, if any) and who had been notified of one of the following actions during the last fiscal year: admission, nonadmission, placement on a waiting list, or application withdrawn by applicant or institution. Programs are requested to complete the more specific numbers by gender and ethnicity if available, but are not required to do so.

M. Architecture Total Number:

M. Architecture

	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	1	0	1
Hispanic/Latino	0	1	1
White	14	9	23
Two or more races	0	0	0
Nonresident alien	0	0	0
Race and ethnicity unknown	0	0	0
TOTAL	15	10	25

Pre-Professional Total Number:

Pre-Professional

	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	3	2	5
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	7	1	8
Hispanic/Latino	11	3	14
White	80	36	116
Two or more races	0	0	0
Nonresident alien	2	1	3
Race and ethnicity unknown	4	2	6

TOTAL	107	45	152
-------	-----	----	-----

b. Admissions (students admitted): Indicate the total number of applicants that have been granted an official offer to enroll. Programs are requested to complete the more specific numbers by gender and ethnicity if available, but are not required to do so.

M. Architecture Total Number:

M. Architecture

	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	1	0	1
Hispanic/Latino	0	1	1
White	12	7	19
Two or more races	0	0	0
Nonresident alien	0	0	0
Race and ethnicity unknown	0	0	0
TOTAL	13	8	21

Pre-Professional Total Number:

Pre-Professional

	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	1	2	3
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	4	0	4
Hispanic/Latino	7	2	9
White	69	30	99
Two or more races	0	0	0
Nonresident alien	1	1	2
Race and ethnicity unknown	4	2	6
TOTAL	86	37	123

c. Entering Students: (update question from definition below) Indicate the number of individuals who enrolled during the last fiscal year. Exclude readmitted students who were counted as enrolled in a prior year. As this data is available from the institution, programs are required to provide the specific numbers by gender and ethnicity.

M. Architecture

	Male		Female		TOTAL		GRAND TOTAL
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0
Black or African American	1	0	0	0	1	0	1
Hispanic/Latino	0	0	1	0	1	0	1
White	11	0	3	0	14	0	14
Two or more races	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
TOTAL	12	0	4	0	16	0	16

M. Architecture Total Number:

Pre-Professional

	Male		Female		TOTAL		GRAND
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0
Black or African American	4	0	0	0	4	0	4
Hispanic/Latino	2	2	1	0	3	2	5
White	33	2	12	1	45	3	48
Two or more races	0	0	0	0	0	0	0
Nonresident alien	1	0	1	0	2	0	2
Race and ethnicity unknown	2	0	1	0	3	0	3
TOTAL	42	4	15	1	57	5	62

Pre-Professional Total Enrollment:

2. Total architecture enrollment in NAAB-Accredited program by race/ethnicity

M. Architecture

	Male		Female		TOTAL		GRAND
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	1	0	1	0	1
Black or African American	2	0	0	0	2	0	2
Hispanic/Latino	1	0	0	0	1	0	1
White	19	0	6	0	25	0	25
Two or more races	0	0	0	0	0	0	0
Nonresident alien	1	0	0	0	1	0	1
Race and ethnicity unknown	0	0	0	0	0	0	0
TOTAL	23	0	7	0	30	0	30

M. Architecture Total Number:

Pre-Professional

	Male		Female		TOTAL		GRAND
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	2	0	2	0	4	0	4
Native Hawaiian or other Pacific Islander	1	0	0	0	1	0	1
Black or African American	0	0	0	0	0	0	0
Hispanic/Latino	7	0	3	0	10	0	10
White	89	0	32	0	121	0	121
Two or more races	0	0	0	0	0	0	0
Nonresident alien	4	0	0	0	4	0	4
Race and ethnicity unknown	0	0	2	0	2	0	2
TOTAL	103	0	39	0	142	0	142

Pre-Professional Total Number:

SECTION E. DEGREES AWARDED

1. What is the total number of NAAB-accredited degrees that were awarded in the last fiscal year?

M. Architecture

	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	0	0	0
Hispanic/Latino	0	0	0
White	9	2	11
Two or more races	0	0	0
Nonresident alien	0	1	1
Race and ethnicity unknown	0	0	0
TOTAL	9	3	12

Pre-Professional

	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	0	0	0
Hispanic/Latino	1	0	1
White	15	7	22
Two or more races	0	0	0
Nonresident alien	0	0	0
Race and ethnicity unknown	0	0	0
TOTAL	16	7	23

2. Time to Completion:

M. Architecture undergraduate (five years, no baccalaureate degree awarded prior)

a. Time to completion equals the total number of semesters/quarters to complete the degree

b. Percentage of students that graduate in "normal time to completion"

M. Architecture Pre-Professional (degree designed for candidates that have a pre-professional degree in architecture)

a. Time to completion equals the total number of semesters/quarters to complete the degree

b. Percentage of students that graduate in "normal time to completion"

M. Architecture Non Pre-Professional (degree designed for candidates that have an undergraduate degree in a discipline other than architecture)

a. Time to completion equals the total number of semesters/quarters to complete the degree

b. Percentage of students that graduate in "normal time to completion"

SECTION F. RESOURCES FOR NAAB-ACCREDITED PROGRAMS

1. Total number of catalogued titles in the architecture library collection

Main

Campus:

2. Total number of catalogues titles that have Library of Congress NA or Dewey 720-729

Main
 Campus:

3. What is the total number of permanent workstations (studio desks) that can be assigned to students enrolled in design studios?

Main
 Campus:

4. Are your students required to have a laptop computer?

Yes

5. Please indicate which of the following: labs, shop, and other learning resources available to all students enrolled in NAAB-accredited degree program(s)

Resource Type	Available?
Shop	Yes
Computer Facilities (Lab)	Yes
Computer Output Facilities (Plotters, Specialized plotting)	Yes
Digital Fabrication Facilities	No
Wireless Network	Yes
Image Collection (Slide Library)	Yes
Photo Studio/Darkroom	Yes
Lecture Series	Yes
Gallery/Exhibits	Yes
Other	No

If other resources are available, please describe:

The state of Illinois has an inter-library loan system where students and faculty can check out titles and order copies of journal articles from any other library in the state. It is an extensive program that well exceeds the individual holdings of any particular University library. Judson has full access to this service.

6. Financial Resources

a. Total revenue from all sources

b. Expenditures

i. Instruction

ii. Capital

iii. Overhead

c. Per Student Expenditure: What is the average per student expenditure for students enrolled in a NAAB accredited degree program.

This is the total amount of goods and services, per student, used to produce the educational services provided by the NAAB-accredited program.

i. Instruction + Overhead / FTE Enrollment

SECTION G. HUMAN RESOURCE SUMMARY
(Architecture Program)

1. Credit Hours Taught

i. Total credit hours taught by full time faculty:

ii. Total credit hours taught by part-time faculty:

iii. Total credit hours taught by adjunct faculty:

2. Instructional Faculty

a. Full-time Instructional Faculty

Professor

	Tenured		Tenure-Track		Non Tenu Male	re-Track Female	TOTAL		GRAND TOTAL
	Male	Female	Male	Female			Male	Female	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	1	0	0	0	0	0	1	0	1
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	1	0	0	0	0	0	1	0	1
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	2	0	0	0	0	0	2	0	2

Associate Professor

	Tenured		Tenure-Track		Non Tenu Male	re-Track Female	TOTAL		GRAND TOTAL
	Male	Female	Male	Female			Male	Female	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	1	2	0	0	0	0	1	2	3
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	1	0	0	0	0	0	1	0	1
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	2	2	0	0	0	0	2	2	4

Assistant Professor

	Tenured		Tenure-Track		Non Tenu Male	re-Track Female	TOTAL		GRAND TOTAL
	Male	Female	Male	Female			Male	Female	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	0	2	0	0	0	2	0	2
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	0	0	2	0	0	0	2	0	2

Instructor

	Tenured		Tenure-Track		Non Tenu Male	re-Track Female	TOTAL		GRAND TOTAL
	Male	Female	Male	Female			Male	Female	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

b. Part-Time Instructional Faculty

Professor

	Tenured		Tenure-Track		Non Tenu Male	re-Track Female	TOTAL		GRAND TOTAL
	Male	Female	Male	Female			Male	Female	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

Associate Professor

	Tenured		Tenure-Track		Non Tenu Male	re-Track Female	TOTAL		GRAND TOTAL
	Male	Female	Male	Female			Male	Female	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

Assistant Professor

	Tenured		Tenure-Track		Non Tenu Male	re-Track Female	TOTAL		GRAND TOTAL
	Male	Female	Male	Female			Male	Female	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

Instructor

	Tenured		Tenure-Track		Non Tenu Male	re-Track Female	TOTAL		GRAND TOTAL
	Male	Female	Male	Female			Male	Female	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	0	0	0	1	0	1	0	1
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	1	0	1	0	1

c. Adjunct Faculty

Please fill out these tables completely, entering 0 for blanks. Please use whole, positive integers and do not include '\$' or ',' A person can only be counted in one group.

	Professor		Associate Professor		Assistant Professor		Instructor		TOTAL		GRAND TOTAL
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	1	0	1	0	1
Hispanic/Latino	0	0	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	6	0	6	0	6
Two or more races	0	0	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	7	0	7	0	7

3. Faculty Credentials:

	Professor		Associate Professor		Assistant Professor		TOTAL		GRAND
	Male	Female	Male	Female	Male	Female	Male	Female	TOTAL
D. Arch. (accredited)	0	0	0	0	0	0	0	0	0
M. Arch. (accredited)	1	0	0	1	2	0	3	1	4
B. Arch. (accredited)	0	0	0	0	0	0	0	0	0
Ph.D. in architecture	0	0	0	0	0	0	0	0	0
Ph.D. in other discipline	1	0	2	1	0	0	3	1	4
Post-professional graduate degree in architecture	0	0	0	0	0	0	0	0	0
Other degrees	0	0	0	0	0	0	0	0	0
Registered in U.S. Jurisdiction	1	0	1	1	0	0	2	1	3

4. Average annual salaries

Please fill out these tables completely, entering 0 for blanks. Please use whole, positive integers and do not include '\$' or ',' A person can only be counted in one group.

	Number	Minimum	Average	Maximum	Univ. Average
Professor	2	57825	63392	68959	66492
Assoc. Prof.	4	53156	55266	57376	58675
Assist. Prof.	2	42920	49131	56164	48369
Instructor	0	0	0	0	31788

**NAAB Annual Report Part II – Narrative
November 21, 2009**

- Name of institution: Judson University
- Name of academic unit: Department of Architecture
- Name of program administrator as identified in Section A: Keelan P. Kaiser, AIA
- Date of last accreditation/candidacy visit: Spring 2007

Part II (Narrative Report)

1.4. Conditions/Criteria Not Met

None

1.5. Causes of Concern

Advising/Registration Issues. Advising for architecture students is highly unstructured and inconsistent. Many undergraduate students report having experienced delays related to mis-advisement, continual shifts in assignment of advisors, and/or cancellation of non-architecture courses required for graduation. Students and faculty members are not currently taking advantage of existing college resources such as the registrar's office.

During the fall semester 2009, the faculty agreed to a new advising system where teams of faculty will advise the first two years of students in the pre-professional program, and another team of faculty will advise those students who have been accepted to the professional years of the program. The pre-professional advising will focus on correctly advising students so they are eligible to apply for the admission to third year. The professional advising team will focus on correctly advising students to reach B.A. graduation. Students will have primary advisors and secondary advisors, so no student should ever be in a position where they cannot be advised and registered for their classes. By having groups of faculty always advising the same levels of students, the faculty will become experts in correctly advising students. The registrar's office has assisted in making this transition.

Enrollment Management Issues. The team encourages streamlining in all aspects of student enrollment management (including application review, acceptance, retention, and advisement). The departmental faculty and administration are not taking advantage of the office of admissions, thereby causing duplication of effort and increased workload.

The entire application process has been turned over to the admissions department with cursory review by the department chair. The chair is working closely with the admissions department to allow the application process to occur as a singular process. The department chair reviews applications on a monthly basis by evaluating transcripts and portfolios from applicants and accepting or denying

applicants. This is communicated to the admissions office, and the admissions office follows up with the applicant.

In the case of graduate applicants, a parallel process has been developed where students apply to the University, and applications are forwarded to the department during three application seasons for department chair review. The rest of the process is similar to undergraduate applications, except that all non-Judson applicants are assessed on a case by case basis for substantial equivalency of NAAB conditions requirements. These applicants are issued a list of “preparatory courses” which meet any SPC or content deficiencies present in their undergraduate experience. The students are classified as Post-BA students and re-apply to the graduate program upon completion of their preparatory courses, similar to Judson B.A. applicants.

Faculty Issues.

Faculty members report high committee loads – often combined with disproportionate advisement loads – which could be exacerbated with increased growth in enrollment without additional resources.

Committee loads are assigned on an annual basis and are consistent with other faculty on campus. Two new faculty lines have been approved for advertisement this year which should provide some relief in terms of committee and advising assignments.

While each faculty member’s performance is periodically evaluated in writing, many faculty members are not aware of any process for evaluating their department and division chairs and would like this opportunity.

The Dean of the School has instituted a procedure for the review of Department Chairs, and the CAO has a procedure already in place for the review of Deans. The Department Chairs were allowed input of the review process.

The program has difficulty in attracting and retaining quality faculty members for adjunct positions, due to a low amount of compensation that has not increased in many years. It appears that the department could ask the provost to calculate adjunct pay by contact hour (rather than by credit hour), that a system for calculating work in this way is already established at the college, and that moving to this system could significantly improve compensation for adjuncts.

There has been no action on this item to date, but it is on the agenda for this year.

The department needs assurance that the position left vacant by the departure of Jack Kremers will be filled beginning next fall.

Two new faculty appointments have been approved for 2010/11 AY. This will bring the FTE faculty up to approximately 8.5 from 6.5 in 2009/10 AY. However with increased growth in enrollments, additional lines may be needed in the near future.

The teaching load and the position of graduate coordinator left open by Keelan Kaiser assuming the role of interim division chair must be filled appropriately.

The position of graduate coordinator was filled for a two year period (2007/08 – 2008/09 AY) by Royce Earnest, who moved to UWisc. to begin a PhD in 2009. Keelan Kaiser returned from a joint appointment with SAIC in 2009/2010 AY and is serving as Department Chair/Program Administrator. Chris Miller assumed the responsibilities of graduate program coordinator for the 2009/2010 AY while the department reviews its administrative structure. The program is approved for two faculty positions for 2010/11 and is actively searching for candidates.