



Judson University Study Away Application

Due: March 1 of the prior year of SA

Unless specified, the student's overall GPA requirement is 2.75

Date and initial below required from appropriate faculty or staff.

____ Meet with International Programs Coordinator to review requirements and application procedures

____ Meet with academic advisor to confirm SA location and course substitutions (Print course substitutions form from My Judson or eLearn)

List the SA program: _____

____ Letter or email of recommendation from academic advisor

____ Statement of intent to SA (why do you want to study away?)

____ Meet with Director of Financial Aid to determine financial responsibility and confirmation of billing process by the SA program to Judson

____ Meet with Student Accounts staff to determine payment plan

____ Copy of your external SA program application to International Programs Coordinator (the date to submit this document to Judson's Coordinator of SA is based on due date of the application)

____ Copy of your external SA program acceptance letter to International Programs Coordinator (the date to submit this document to Judson's Coordinator of SA is based on due date of the application)

____ Emergency contact information form

____ Proof of health insurance for international travel

- Copy of insurance card
- Copy of insurance policy or letter from insurance company stating that you are covered for international travel

_____ Meet with Campus Post Office staff to arrange for mail

_____ Copy of Passport

_____ Copy of schedule of travel arrangements

I _____ intend to study abroad/away fall of _____;
spring of _____.

As a Judson University student. I agree to abide by all the student life policies as stated in the Student Life Handbook.

Signature of Student

Date

The student has submitted all the necessary documents required by Judson University to Study Away.

Signature of International Programs Coordinator

Date

Instructions and additional information:

- Submission of the application does not guarantee SA through Judson University. A limited number of SA opportunities are available each semester. Students will be contacted by March 20 if they are approved for SA the following academic year.
- Please submit all application materials to International Programs Coordinator.
- Several documents listed above may be submitted after March 1 if the student is SA in spring (e.g., schedule of travel arrangements, arrangement for mail, housing authorization). The International Programs Coordinator will determine with the student the documents that may be submitted after March 1.
- The date of completion and initial from the appropriate faculty or staff is required for each category above.