

NAAB – Annual Report -- Part I – Statistical Report

SECTION A. INSTITUTIONAL CHARACTERISTICS

1. Program Contact Information:

Name	Judson University
Title	School of Art, Design & Architecture
Office Phone Number	847.628.1010
Fax Number	847.695.3353
Email	

2. Institution Type:

Private Not for profit

3. Carnegie Classification:

a. Basic Classification: Fields	Bac/Diverse: Baccalaureate Colleges—Diverse
b. Undergraduate Instructional Program: coexistence	Prof-F/SGC: Professions focus, some graduate
c. Graduate Instructional Program: (other field)	S-Postbac/Other: Single Postbaccalaureate
d. Size and Setting:	VS4/R: Very small four-year, primarily residential

4. Which regional accreditation agency accredits your institution?

North Central Association of Colleges and Schools (NCACS)

5. In which ACSA region is the institution located?

West Central

6. Who has direct administrative responsibility for the architecture program?

Name	Keelan P. Kaiser, AIA
Title	Chair, Department of Architecture
Office Phone Number	847 628 1011
Fax Number	847 628 1008
Email	kkaiser@judsonu.edu

7. To whom should inquiries regarding this questionnaire to be addressed?

Name	Keelan P. Kaiser, AIA
Title	Chair, Department of Architecture
Office Phone Number	847 628 1011
Fax Number	847 628 1008
Email	kkaiser@judsonu.edu

8. Who is the university administrator responsible for verifying data (and completing IPEDS reports) at your institution?

Name	Ginny Guth
Title	Registrar
Office Phone Number	847 628 1151
Fax Number	847 628 2046
Email	gguth@judsonu.edu

9. Institutional Test Scores

a. SAT

Critical Reading

25th percentile SAT score: 480

75th percentile SAT score: 600

Mathematics

25th percentile SAT score: 540

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75th percentile SAT score: 650

Writing

25th percentile SAT score:

75th percentile SAT score:

b. ACT

25th percentile ACT score: 22

75th percentile ACT score: 27

c. Graduate Record Examination (GRE)

Verbal: (200-800)

Quantitative: (200-800)

Analytical: (0.0 – 6.0)

SECTION B – NAAB-ACCREDITED ARCHITECTURE PROGRAMS

1. DEGREE PROGRAMS

a. Which NAAB accredited / candidate degree programs were offered during the last fiscal year? (B. Arch, M. Arch, D. Arch)

Accredited

M. Architecture

Candidate

N/A

b. Did your institution offer any pre-professional architecture degree programs during the last fiscal year? Yes

Degree Type	Available?	Full Degree Title
Bachelor of Arts	Yes	Bachelor of Arts in Architectural Studies
Bachelor of Architectural Studies	No	
Bachelor of Design	No	
Bachelor of Environmental Design	No	
Bachelor of Fine Arts	No	
Bachelor of Science	No	
Other	No	

c. Did your institution offer any post-professional architecture degree programs during the last fiscal year?

Full Degree Title

2. Does your institution have plans to initiate any new NAAB-accredited degree programs?

No

3. Does your institution have plans to discontinue any of its NAAB-accredited degree programs?

No

4. What academic year calendar type does your institution have?

2 Semesters or Trimester

5. Credit Hours for Completion for each program:

a. Indicate the total number of credit hours taken at your institution to earn each NAAB accredited/candidate degree program offered by your institution:

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- a. M. Architecture undergraduate (five years, no baccalaureate degree awarded prior): 0
- b. M. Architecture Pre-Professional (degree designed for candidates who have a pre-professional degree in architecture): 179
- c. M. Architecture Non-Pre-Professional (degree designed for candidates who have an undergraduate degree in a discipline other than architecture): 0
- d.
- b. By degree, what is the distribution of credit hours in the following: General Education, Professional, and Electives?
 - a. M. Architecture undergraduate:
 - b. General Education: 0
 - c. Professional: 0
 - d. Electives: 0
 - e. M. Architecture Pre-Professional:
 - f. General Education: 55
 - g. Professional: 106
 - h. Electives: 18
 - i. M. Architecture Non-Pre-Professional:
 - j. General Education: 0
 - k. Professional: 0
 - l. Electives: 0
 - m.

6. Average credit hours per student per term by degree program?

M. Architecture undergraduate: 0

M. Architecture Pre-Professional: 16

M. Architecture Non-Pre-Professional: 0

7. Is your degree program(s) offered in whole, or in part, at more than one campus or location?
[no response needed in ARS print out]

SECTION C – TUITION, FEES AND FINANCIAL SUPPORT FOR STUDENTS IN NAAB-ACCREDITED PROGRAMS

1. Tuition is defined as “the amount of tuition and required fees covering a full academic year most frequently charged to students for instructional services.”

- a. What were the tuition and fees for the institution for the last fiscal year?
- b. Does the institution offer discounted or differential tuition for a NAAB-accredited degree program? No
- c. Is a summer session required for any portion of your accredited degree program(s)? If yes, what is the additional tuition and fees for the summer program?
- d. Does the institution offer discounted or differential tuition for summer courses for a NAAB accredited degree program? No

2. **Financial Aid:** What was the percent of students financial aid at both the institutional and architecture program levels (grants, loans, assistantships, scholarships, fellowships, tuition waivers, tuition discounts, veteran’s benefits, employer aid [tuition reimbursement] and other monies [other than from relatives/friends] provided to students to meet expenses? *This includes Title IV subsidized and*

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unsubsidized loans provided directly to student) provided by the institution to students enrolled in each program(s) leading to a NAAB accredited degree during the last fiscal year.

Grant Type	% Students Receiving Aid	Average Amount by Types of Aid
a. Institution Federal Grants	30%	4850
a. Institution State/Local Grants	27%	4346
a. Institution Institutional Grants	93%	10314
a. Institution Student Loans	75%	10924
b. Architecture Program Federal Grants	26%	4781
b. Architecture Program State/Local Grants	17%	4424
b. Architecture Program Institutional Grants	87%	8741
b. Architecture Program Student Loans	80%	11480

3. Graduate Assistantships (What was the total number of graduate-level students employed on a part-time basis for the primary purpose of assisting in classroom or laboratory instruction or in the conduct of research during the last fiscal year (Jul 1 – Jun 30) within the NAAB-accredited programs offered by your institution? *Please include: graduate assistant, teaching assistant, teaching associate, teaching fellow or research assistant in your calculation.* **12**

SECTION D – STUDENT CHARACTERISTICS FOR NAAB-ACCREDITED DEGREE PROGRAMS

1. APPLICANT CYCLE

a. Applicants:

M. Architecture: 39

Race	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	0	0	0
Hispanic/Latino	0	0	0
White	0	0	0
Two or more races	0	0	0
Nonresident alien	0	0	0
Race and ethnicity unknown	0	0	0
TOTAL	0	0	0

Pre-Professional: 96

Race	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	0	0	0
Hispanic/Latino	0	0	0
White	0	0	0

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Two or more races	0	0	0
Nonresident alien	0	0	0
Race and ethnicity unknown	0	0	0
TOTAL	0	0	0

b. Admissions (students admitted):

M. Architecture: 28

Race	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	0	0	0
Hispanic/Latino	0	0	0
White	0	0	0
Two or more races	0	0	0
Nonresident alien	0	0	0
Race and ethnicity unknown	0	0	0
TOTAL	0	0	0

Pre-Professional: 90

Race	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	0	0	0
Hispanic/Latino	0	0	0
White	0	0	0
Two or more races	0	0	0
Nonresident alien	0	0	0
Race and ethnicity unknown	0	0	0
TOTAL	0	0	0

c. Entering Students:

M. Architecture: 6

Race	Male Full Time	Male Part Time	Female Full Time	Female Part Time	TOTAL Full Time	TOTAL Part Time	GRAND TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
White	0	4	0	2	0	6	6
Two or more races	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
TOTAL	0	4	0	2	0	6	6

Pre-Professional: 75

Race	Male	Male	Female	Female	TOTAL	TOTAL	GRAND
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	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Hispanic/Latino	5	0	4	0	9	0	9
White	31	0	35	0	66	0	66
Two or more races	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
TOTAL	36	0	39	0	75	0	75

2. Total undergraduate/graduate architecture enrollment in NAAB accredited program by race/ethnicity.

M. Architecture 36

Race	Male Full Time	Male Part Time	Female Full Time	Female Part Time	TOTAL Full Time	TOTAL Part Time	GRAND TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	1	0	0	0	1	1
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Hispanic/Latino	0	1	0	1	0	2	2
White	9	17	3	6	12	20	32
Two or more races	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0
Race and ethnicity unknown	0	1	0	0	0	1	1
TOTAL	9	20	3	7	12	24	36

Pre-Professional 142

Race	Male Full Time	Male Part Time	Female Full Time	Female Part Time	TOTAL Full Time	TOTAL Part Time	GRAND TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	1	0	2	0	3	0	3
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0
Black or African American	2	0	0	0	2	0	2
Hispanic/Latino	7	0	0	0	7	0	7
White	80	3	32	0	112	3	115
Two or more races	0	0	0	0	0	0	0
Nonresident alien	1	0	1	0	2	1	3
Race and ethnicity unknown	8	0	3	1	11	1	12
TOTAL	99	3	38	1	137	5	142

SECTION E -- DEGREES AWARDED

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1. What is the total number of NAAB-accredited degrees that were awarded in the last fiscal year?

M. Architecture:

Race	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	1	1
Black or African American	1	0	1
Hispanic/Latino	0	0	0
White	13	4	17
Two or more races	0	0	0
Nonresident alien	0	0	0
Race and ethnicity unknown	0	0	0
TOTAL	14	5	19

Pre-Professional:

Race	Male	Female	TOTAL
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0
Black or African American	0	0	0
Hispanic/Latino	3	3	6
White	17	7	24
Two or more races	0	0	0
Nonresident alien	0	0	0
Race and ethnicity unknown	0	0	0
TOTAL	20	10	30

2. Time to Completion/Graduation

a. Time to completion equals the total number of semesters/quarters to complete the degree:

b. Percentage of students that graduate in “normal time to completion”:

3. Graduation rate for B. Arch programs:

SECTION F -- RESOURCES FOR NAAB-ACCREDITED PROGRAMS

1. Total number of catalogued titles in the architecture library collection within the institutional library system (Main Campus; Other locations – links from B8). 12044

2. Total number of catalogued titles that have Library of Congress NA or Dewey 720-729 (Main Campus; Other locations – links from B8). 6501

3. What is the total number of permanent workstations (studio desks) that can be assigned to students enrolled in design studios? 160

4. Please indicate which of the following: labs, shop, and other learning resources available to all students enrolled in NAAB-accredited degree program(s). Yes

5. Please indicate which of the following learning resources are available to all students enrolled in NAAB-accredited degree programs(s). [no response needed in ARS print out]

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6. Financial Resources

a. Total Revenue from all sources \$5497038

b. Expenditures

- i. Instruction \$992424
- ii. Capital \$32700
- iii. Overhead \$3979778

c. Per Student Expenditure: What is the average per student expenditure for students enrolled in a NAAB accredited degree program. *This is the total amount of goods and services, per student, used to produce the educational services provided by the NAAB-accredited program.*
Instruction + Overhead / FTE Enrollment: 24860

SECTION G - HUMAN RESOURCE SUMMARY (Architecture Program)

1. Credit Hours Taught (needs definition and perhaps example)

- a. Total credit hours taught by full time faculty: 172
- b. Total credit hours taught by part time faculty: 14
- c. Total credit hours taught by adjunct faculty: 94

2. Instructional Faculty

a. Full-time Instructional Faculty (Professor, Associate Professor, Assistant Professor, Instructor):

Full Time Professor

Race	Tenured Male	Tenured Female	Tenure-Track Male	Tenure-Track Female	Non-Tenure-Track Male	Non-Tenure-Track Female	TOTAL Male	TOTAL Female	GRAND TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	1	1	0	0	0	0	1	1	2
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	1	1	0	0	0	0	1	1	2

Full Time Associate Professor

Race	Tenured Male	Tenured Female	Tenure-Track Male	Tenure-Track Female	Non-Tenure-Track Male	Non-Tenure-Track Female	TOTAL Male	TOTAL Female	GRAND TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	1	0	0	0	0	0	1	0	1
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	1	0	0	0	0	0	1	1
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	1	1	0	0	0	0	1	1	2

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Part Time Associate Professor

Race	Tenured Male	Tenured Female	Tenure-Track Male	Tenure-Track Female	Non-Tenure-Track Male	Non-Tenure-Track Female	TOTAL Male	TOTAL Female	GRAND TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

Part Time Assistant Professor

Race	Tenured Male	Tenured Female	Tenure-Track Male	Tenure-Track Female	Non-Tenure-Track Male	Non-Tenure-Track Female	TOTAL Male	TOTAL Female	GRAND TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

Part Time Instructor

Race	Tenured Male	Tenured Female	Tenure-Track Male	Tenure-Track Female	Non-Tenure-Track Male	Non-Tenure-Track Female	TOTAL Male	TOTAL Female	GRAND TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0

c. Adjunct Faculty Professor, Associate Professor, Assistant Professor, Instructor):

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Race	Professor Male	Professor Female	Associate Professor Male	Associate Professor Female	Assistant Professor Male	Assistant Professor Female	Instructor Male	Instructor Female	TOTAL Male	TOTAL Female	GRAND TOTAL
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0	0
Native Hawaiian or other Pacific Islander	0	0	0	0	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	1	0	1	0	1
Hispanic/Latino	0	0	0	0	0	0	1	0	1	0	1
White	0	0	0	0	0	0	8	2	8	2	10
Two or more races	0	0	0	0	0	0	0	0	0	0	0
Nonresident alien	0	0	0	0	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	10	2	10	2	12

3. Faculty Credentials:

Highest Degree Achieved	Professor Male	Professor Female	Associate Professor Male	Associate Professor Female	Assistant Professor Male	Assistant Professor Female	TOTAL Male	TOTAL Female	GRAND TOTAL
D. Arch. (accredited)	0	0	0	0	0	0	0	0	0
M. Arch. (accredited)	0	0	0	1	2	0	2	1	3
B. Arch. (accredited)	0	0	0	0	0	0	0	0	0
Ph.D. in architecture	0	0	1	0	0	0	1	0	1
Ph.D. in other discipline	1	1	0	0	0	0	1	1	2
Post-professional graduate degree in architecture	0	0	0	0	0	0	0	0	0
Other degrees	0	0	0	0	0	0	0	0	0
Registered in U.S. Jurisdiction	1	1	0	0	0	0	1	1	2

4. Salaries

Instructional Faculty Type	Number	Minimum	Average	Maximum	University Average
Professor	2	57825	63392	68959	67006
Assoc. Prof.	2	53156	55266	57376	59299
Assist. Prof.	2	42920	45613	48307	48723
Instructor	0	0	0	0	29844

**NAAB Annual Report Part II – Narrative
November 30, 2010**

- Name of institution: Judson University
- Name of academic unit: Department of Architecture
- Name of program administrator as identified in Section A: Keelan P. Kaiser, AIA
- Date of last accreditation/candidacy visit: Spring 2007

Part II (Narrative Report)

1.4. Conditions/Criteria Not Met

None

1.5. Causes of Concern

Advising/Registration Issues. Advising for architecture students is highly unstructured and inconsistent. Many undergraduate students report having experienced delays related to mis-advisement, continual shifts in assignment of advisors, and/or cancellation of non-architecture courses required for graduation. Students and faculty members are not currently taking advantage of existing college resources such as the registrar's office.

The advising of students has been strengthened by the approach instated last year. Students know who their advisors are because they are shared amongst their peers. Students report less confusion and frustration with making advising appointments and receiving advising assistance. In a survey offered in the fall 2010, students report general satisfaction with the new system, now in its second year. Additionally, communication between the registrar's office and the department has improved as a result.

[2009 Annual Report] During the fall semester 2009, the faculty agreed to a new advising system where teams of faculty will advise the first two years of students in the pre-professional program, and another team of faculty will advise those students who have been accepted to the professional years of the program. The pre-professional advising will focus on correctly advising students so they are eligible to apply for the admission to third year. The professional advising team will focus on correctly advising students to reach B.A. graduation. Students will have primary advisors and secondary advisors, so no student should ever be in a position where they cannot be advised and registered for their classes. By having groups of faculty always advising the same levels of students, the faculty will become experts in correctly advising students. The registrar's office has assisted in making this transition.

Enrollment Management Issues. The team encourages streamlining in all aspects of student enrollment management (including application review, acceptance, retention, and

advisement). The departmental faculty and administration are not taking advantage of the office of admissions, thereby causing duplication of effort and increased workload.

The application process has improved substantially. Because Judson admits students based on academic performance, the role of architecture in the review process is limited. The cursory review by the department chair has been removed this year, by the chairs request. Instead, the chair is sent a monthly report on admissions actions related to architecture student intake. The chair, or his assistant, still provides a one-on-one courtesy interview to all interested prospective students as part of the institutional recruiting practices. Graduate applications increased in 2009, and the process remains the same. The assistant chair for graduate programs interviews prospective graduate applicants, and the chair completes SPC assessment upon admission for students applying from outside the Judson pre-professional degree.

[2009 Annual Report] The entire application process has been turned over to the admissions department with cursory review by the department chair. The chair is working closely with the admissions department to allow the application process to occur as a singular process. The department chair reviews applications on a monthly basis by evaluating transcripts and portfolios from applicants and accepting or denying applicants. This is communicated to the admissions office, and the admissions office follows up with the applicant.

In the case of graduate applicants, a parallel process has been developed where students apply to the University, and applications are forwarded to the department during three application seasons for department chair review. The rest of the process is similar to undergraduate applications, except that all non-Judson applicants are assessed on a case by case basis for substantial equivalency of NAAB conditions requirements. These applicants are issues a list of “preparatory courses” which meet any SPC or content deficiencies present in their undergraduate experience. The students are classified as Post-BA students and re-apply to the graduate program upon completion of their preparatory courses, similar to Judson B.A. applicants.

Faculty Issues.

Faculty members report high committee loads – often combined with disproportionate advisement loads – which could be exacerbated with increased growth in enrollment without additional resources.

While two faculty lines were advertised in 2009-10 for fall 2010 positions, only one line was actually filled due to institutional financial constraints. The department was promised the second line, deferred, for a fall 2011 position. The institution allowed a partial appointment for a second fall 2010 position, with a visiting professor appointee serving as faculty and manager of the Visual Resources Collection. This is a temporary solution, as the faculty member does

not have adequate time to conduct research or scholarship. But it is a good temporary solution/compromise. The department was already planning a request for a new faculty line for 2010-11 for a fall 2011 position. Therefore, the department has requested 2 faculty lines for 2010-11 for fall 2011 positions (one deferred from last year and one additional line due to enrollment growth). At this time the department has 8.667 FTE faculty (including the visiting position and the administrators Sartor and Kaiser) serving approximately 180 architecture majors. The 2009 FTE was 6.667, so the department considers this progress; yet more ground needs to be covered to return to 2004 and 2007 student to faculty ratios.

[2009 Annual Report] Committee loads are assigned on an annual basis and are consistent with other faculty on campus. Two new faculty lines have been approved for advertisement this year that should provide some relief in terms of committee and advising assignments.

While each faculty member's performance is periodically evaluated in writing, many faculty members are not aware of any process for evaluating their department and division chairs and would like this opportunity.

The Dean conducted an annual review of the Chair in the spring, 2010, with faculty and staff invited to respond.

[2009 Annual Report] The Dean of the School has instituted a procedure for the review of Department Chairs, and the CAO has a procedure already in place for the review of Deans. The Department Chairs were allowed input of the review process.

The program has difficulty in attracting and retaining quality faculty members for adjunct positions, due to a low amount of compensation that has not increased in many years. It appears that the department could ask the provost to calculate adjunct pay by contact hour (rather than by credit hour), that a system for calculating work in this way is already established at the college, and that moving to this system could significantly improve compensation for adjuncts.

The adjunct pool is probably the strongest it has been since program inception in 1997. We have made very specific efforts at recruiting adjunct faculty and are particularly focused on international, women and under-represented ethnicity in our recruiting of adjunct and full-time faculty. Several women adjunct architects and urbanists include Jae Cha, Susan Harris, and Jael Breimer. Aaron Greene joined the adjunct ranks this year (African American architect), and Jaime Torres, a finalist for a full time position last year, has joined the adjunct ranks this year (Hispanic architect).

The Provost, Dean and Chair have updated the policies related to adjunct pay following a survey of approximately 10 other architecture programs and their

adjunct pay policies and rates. The result is a load-hours based amount, spread over three tiers of experience levels. This will result in more competitive adjunct pay, as well as reward long-term adjunct contributors to the program.

[2009 Annual Report] There has been no action on this item to date, but it is on the agenda for this year.

The department needs assurance that the position left vacant by the departure of Jack Kremers will be filled beginning next fall.

While this position was technically filled, the needs for replacement of subsequent faculty departures and continued enrollment growth leaves this issue on the table. Please see previous comments.

[2009 Annual Report] Two new faculty appointments have been approved for 2010/11 AY. This will bring the FTE faculty up to approximately 8.5 from 6.5 in 2009/10 AY. However with increased growth in enrollments, additional lines may be needed in the near future.

The teaching load and the position of graduate coordinator left open by Keelan Kaiser assuming the role of interim division chair must be filled appropriately.

The department approved a revised administrative structure this past year that spreads some of the administrative load through two assistant chairs. Previously the structure was Chair and Graduate Program Coordinator, filled temporarily by Chris Miller in Earnests absence. The faculty approved the revised structure in summer 2010. Miller was elected and appointed Assistant Chair for Graduate Programs, and Ian Hoffman was elected and appointed Assistant Chair for Undergraduate Programs. These two positions are compensated by additional stipend.

[2009 Annual Report] The position of graduate coordinator was filled for a two-year period (2007/08 – 2008/09 AY) by Royce Earnest, who moved to UWisc. to begin a PhD in 2009. Keelan Kaiser returned from a joint appointment with SAIC in 2009/2010 AY and is serving as Department Chair/Program Administrator. Chris Miller assumed the responsibilities of graduate program coordinator for the 2009/2010 AY while the department reviews its administrative structure. The program is approved for two faculty positions for 2010/11 and is actively searching for candidates.

Growth.

Due to the uniqueness of the college's mission, continued explosive growth in architecture is both an opportunity and a threat. Managed growth is essential, including the appropriation of necessary resources.

Enrollment growth is a function of space available to house architecture majors and the faculty and resources to serve them. With the new Harm Weber Academic Center as well as a remote freshmen studio in Volkman hall, the department can sustain as many as 90 new first year students. The department anticipates a maximum size of 250 students based on space available. The program is growing toward those goals. Faculty lines and operating expense support for this growth is not keeping up and this is a continued cause of departmental anxiety. Annually, the Chair is communicating by report to the institution the anticipated enrollment and corresponding resources needed to sustain the program. The Chair and Dean are increasingly involved in resource development.

Financial Assistance.

Every effort should be made to provide adequate financial assistance in the form of scholarships and teaching assistantships, particularly for graduate students.

There have been no substantial institutional changes in this area since the 2007 VTR noted the issues. While some assistance exists, more is necessary to become competitive with other programs. At the program level, the Dean, Chair and Assistant Chairs are working with the Development office of the institution and the architecture professional advisory council to establish scholarship and awards programs for students.