



Judson University Study Away Application

Due: March 1 of the prior year of SA

Unless specified, the student's overall GPA requirement is 2.75

Name: _____ ID: _____

Date and initial below required from appropriate faculty or staff.

___/___/___ Meet with International Programs Coordinator to review requirements and application procedures. _____

___/___/___ Meet with academic advisor to confirm SA location and course substitutions (Print course substitutions form from My Judson or eLearn). _____

List the SA program: _____

Please list out the courses you plan to take during your semester away. Include the number of credit hours each course will be worth. If you completed a course substitution form for the course, please circle the 'Y'. You may direct questions to the Registrar's Office.

Name of Course	Credit Hours	Substitution?
_____	_____	Y / N
_____	_____	Y / N
_____	_____	Y / N
_____	_____	Y / N
_____	_____	Y / N
_____	_____	Y / N

___/___/___ Letter/email of recommendation from academic advisor (One page limit). _____

___/___/___ Letter/email of recommendation from staff or faculty of your choice (One page limit). _____

___/___/___ Statement of intent to SA (One page limit). _____

___/___/___ Copy of current Unofficial Transcript from Judson. _____

___/___/___ Meet with Director of Financial Aid to determine financial responsibility and confirmation of billing process by the SA program to Judson. _____

___/___/___ Meet with Student Accounts to determine payment plan. _____

___/___/___ Copy of your external SA program application to International Programs Coordinator (the date to submit this document to Judson's Coordinator of SA is based on due date of the application). _____

___/___/___ Copy of your external SA program acceptance letter to International Programs Coordinator (the date to submit this document to Judson's Coordinator of SA is based on due date of the application). _____

I _____ intend to study away fall of ____; spring of ____.

As a Judson University student. I agree to abide by all the student life policies as stated in the Student Life Handbook.

Signature of Student

Date

The student has submitted all the necessary documents required by Judson University to Study Away.

Signature of International Programs Coordinator

Date

Instructions and additional information:

- Submission of the application does not guarantee SA through Judson University. A limited number of SA opportunities are available each semester. Students will be contacted by March 20 if they are approved for SA the following academic year.
- Please submit all application materials to the International Programs Coordinator.
- A few documents listed above may be submitted after March 1 if the student is SA in spring (e.g., external acceptance letter). The International Programs Coordinator will determine with the student the documents that may be submitted after March 1.
- The date of completion, and initial from the appropriate faculty or staff, is required for each category above.