



EBSCOhost 2.0 Advanced Search Help Sheet

Guided-Style Fields

Creating an Advanced Search



1. On the Advanced Search Screen, enter your search terms in the first **Find** field.

2. Choose the search field from the optional **Select a Field** drop-down list (for example, search in only the *Author* field of the citation).
3. Repeat steps 1 and 2 for the second set of **Find** fields.
4. Select a Boolean operator (AND, OR, NOT) to combine the two **Find** field entries.
5. You can enter another Boolean operator, keyword, and search field in the third set of fields.
6. If you need additional rows, click the **Add Row** link. Up to 12 rows can be displayed. To delete a row, click the **Remove Row** link.
7. Select from the available Search Options:
 - **Search modes** – Use specific search modes, such as “Find all of my search terms,” or “SmartText Searching,” or use search options that expand your search such as “Apply related words.”
 - **Limit your results** – such as Full Text or Publication type.
 - **Special Limiters** – Apply limiters specific to a database. If you select a special limiter, it is applied only to the database under which it appears
8. Click the **Search** button. The Result List displays.



Viewing Your Search Results

The Result List Screen has three columns—Narrow your results, All Results, and Limit your results. You can hide or show the different areas by clicking the control arrows near the top of your results.

- **All Results** – The articles that were found display in the center of the Result List Screen.
 - The **article title** link takes you to the citation information and/or the full text. Place your mouse over the **Preview** icon  to view the Abstract.
 - The **HTML Full Text** link takes you directly to the full text of the article.
 - The **PDF Full Text** link takes you to a PDF version of the full text. The PDF will open in the Adobe® Reader®.
 - The **Relevancy** indicator  tells you how relevant the article is based on your search terms.
- **Narrow your results** – You can narrow by source type, subject, journal, author, and more.
- **Limit your results** – Apply limiters right from the Result List. Select any of the limiters displayed and click **Update**. A revised Result List displays. (You can refine your search even more by clicking the **Search Options** link under Limit your results.)
- **Folder** – To save an article to the Folder, click the **Add to Folder** link to the right of the Relevancy indicator at the bottom of the result. To view the items in your Folder, click the **Go to Folder View** link.



- **Related Information** – When additional sources such as images, blogs, and Web news are available, they will be displayed.

Printing/E-mailing/Saving Search Results

The screenshot shows a search results page for the article "Out of Sync". At the top, there are navigation links for "1 of 12977", "Result List", and "Refine Search". Below this, there are options for "HTML Full Text" and "PDF Full Text (4K)". A red box highlights a set of icons: a printer (Print), an envelope (E-mail), a floppy disk (Save), a document with a checkmark (Cite), and a folder (Folder). The main content area displays the article details:

- Title:** Out of Sync
- Authors:** [Borrell, Brendan](#)
- Source:** [Natural History](#); Oct2007, Vol. 116 Issue 8, p14-14, 1/3p, 1c
- Document Type:** Article
- Subject Terms:** [ANIMAL-plant relationships](#), [GLOBAL_warming](#), [POLLINATION](#)
- Reviews & Products:** [FLOWERS & Insects \(Book\)](#)
- People:** [ROBERTSON, Charles](#), [MEMMOTT, Jane](#)
- Abstract:** The article considers the potential effects of global warming on the schedule of pollination. Flowering animal visitors in exchange for pollination. Jane Memmott of the University of Bristol in England and 1929 book, "Flowers and Insects," to study pollination. Its author, Charles Robertson, catalogued between 429 plant species and their 1,420 pollinators. On the basis of timing shifts caused by global been observed in several plants and pollinators, Memmott and her colleagues figured that by the end activities of plants and pollinators will advance by one to three weeks.
- ISSN:** 0028-0712
- Accession Number:** 26692918
- Database:** Academic Search Complete
- Notes:** This title is not available from the Library collection.

On the right side, there is a "Related Information" section with "Similar Articles" and a "Folder has items" section.

- Click the **Print**, **E-mail**, or **Save** icon. Follow the directions on screen to print, e-mail, or save your results. You can print, e-mail or save several results at the same time by saving them to the **Folder**, and then printing, e-mailing or saving all at once.
- Use the **Cite** icon to view your results in popular citation formats such as MLA and APA.
- To save your results for future use, be sure to sign in to your personal account (My EBSCOhost). Once you sign in, your results are saved to the Folder, and can be retrieved at any time.