



Interim Phase 4 COVID-19 Health and Safety Guidance for Classrooms

In light of recommendations by the State of Illinois as well as the Illinois Board of Higher Education concerning Phase 4 of the Restore Illinois plan, Judson University is recommending the following safety guidelines for on-campus classes.

- Masks
 - Judson University is requesting that visitors, students and employees wear masks when in hallways, lounges, stairwells, or other indoor public areas.
 - Instructors may allow students to remove masks during class if they are spaced at least six feet apart. Students wearing masks may sit or work closer together as necessary.
- Screening
 - Faculty are asked to notify students prior to class that they should stay home if they feel unwell or have any symptoms of COVID-19, to include: fever of 100.4, persistent or painful cough, sore throat, shortness of breath, loss of sense of taste or smell, fatigue or dizziness, or nausea or diarrhea. To request a temperature check, Campus Safety can be notified at 847-622-9999. If notified, Campus Safety will check the temperature of everyone in the classroom.
 - Faculty are also asked to be observant of students who appear unwell, and if they observe students with symptoms of COVID-19 they are advised to contact Campus Safety immediately.
- Distancing
 - Classroom furniture should be spaced so that there is at least six feet of space between each student. This will reduce room capacity to about 15 students max in some rooms. Student chairs and tables should all face the same direction.
 - Additionally, the instructor should be aware of the increased risk of projecting droplets when speaking or singing, and should maintain a safe distance at the front of the classroom.
- Sanitizing
 - Plant Operations sanitizes common campus areas multiple times per day using products on EPA List N that are known to kill human coronavirus, including COVID-19.

- Plant Operations is working on providing disinfectant to classrooms to be used by instructors to disinfect shared equipment such as keyboards, remotes, light switches, dry erase markers, and counters. Most products have a specific contact time that the surface must remain wet in order to kill COVID-19. Please read all instructions before use.
- To request emergency sanitation of an area or surface, please call Campus Safety at 847-622-9999
- Food and drinks
 - Students and faculty are requested not to share food or drinks. Food should be individually packaged and not served from a shared container or utensil.