



2022-2023

Judson University

Annual Security and Fire Safety Report



Important Phone Numbers

Judson University Campus Safety EMS

Campus Safety 24/7 (from cell phone) 847-622-9999

Assistant Vice President of Campus Operations Nick Salzmänn 847-628-2492

Executive Director of Campus Safety and Operations Bo Sisarica 847-628-2495

Elgin Police and Fire

Elgin Police and Fire Departments (emergency) 911

Elgin Police and Fire Departments (non-emergency) 847-289-2700

Rockford Police and Fire: 911

Rockford Police and Fire Departments (emergency) 911

Rockford Police Department (non-emergency) 815-966-2100

Rockford Fire Department (non-emergency) 815-966-2100

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A MESSAGE FROM ASSISTANT VICE PRESIDENT NICK SALZMANN

Judson University, in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act as amended by Public Law 105–244 of the Higher Education Amendment of 1998, submits the following report for the academic year 2022-2023. The University, in full compliance with Title II Part G of the act, will openly disclose to all prospective and current students and employees crime statistics and university policies concerning crime. Pertinent required policy statements concerning campus policies and information are also included in this report. In addition, Judson University maintains a Campus Crime Log, which is open to public inspection upon request.

Campus Safety provides regular 24/7 uniformed service at the main Elgin campus. The Campus Safety Department is not a sworn police department, but does work closely with area police departments. They do not have arrest powers but have the authority to direct and control traffic, remove unauthorized persons from campus and detain individuals for reasons of safety or if they are suspected of committing crimes. Students, faculty, staff, and visitors are expected to cooperate with Campus Safety when asked to provide identification and reporting incidents which might result in a breach of campus-wide security.

Some Campus Safety personnel are off-duty law enforcement, and may be armed in this capacity. All Campus Safety staff have access to less-lethal weapons including OC spray, baton, and Taser CEWs. In addition, all Campus Safety personnel have received CPR/AED certification with some staff certified at the EMT-B or Paramedic level for response to medical incidents on campus. Judson University Campus Safety is licensed by the Illinois Department of Public Health as a non-transport EMS provider through Sherman Hospital's Emergency Medical System.

There have been recent changes to laws affecting campus safety, including Title IX. These laws, including the Clery Act and the Illinois Preventing Sexual Violence in Higher Education Act, guide our response to incidents of sexual violence, sexual harassment, dating violence, domestic violence, and stalking. More information on Judson's response to sexual misconduct is available on the Title IX Services page of the website and in this report.

We pledge to continue our vigilance and commitment to the safety and security of Judson University. We are dedicated to the Mission of Judson University and will continue to maintain a safe environment so that our students are able to fulfill their educational pursuits.

THE JEANNE CLERY ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, originally known as the Campus Security Act, which requires colleges and universities across the United States to disclose information about crime on and around their campuses. The law was amended in 2000 to require schools to notify the campus community about where public “Megan’s Law” information concerning registered sex offenders on campus could be obtained.

The Clery Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics, fire statistics, and certain campus safety policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics are gathered from Campus Safety, local law-enforcement, and Campus Security Authorities (CSAs) who have “significant responsibility for student and campus activities.”
- Provide timely warning notices regarding criminal threats to the campus, as well as emergency notification regarding other significant emergency incidents (civil unrest, health epidemics, natural disasters).
- Provide information on emergency procedures including evacuation plans.

Judson University Campus Safety is responsible for preparing and distributing this report as well as crime statistics for the Elgin and Rockford campuses. Crime statistics are compiled based on incidents reported to the Department of Campus Safety as well as other “Campus Security Authorities” - those with significant responsibility for student and campus activities. Campus crime statistics are also collected from external agencies such as the Elgin and Rockford Police Departments, respectively. Records of all incident reports for the past seven years are stored in a secure location and maintained by the Department of Campus Safety.

Information on
registered sex
offenders may
be found on the
Campus Safety
website at

[judsonu.edu/
campussafety](http://judsonu.edu/campussafety)

JUDSON UNIVERSITY EMERGENCY PREPAREDNESS

Campus Safety coordinates Judson University's compliance with the National Incident Management System, ensuring that appropriate University officials receive training on the Campus Emergency Operations Plan so that they are adequately prepared to perform their expected roles in the event of an emergency.

To test its preparedness capabilities and procedures, Judson University annually conducts tabletop exercises, in compliance with both the Clery Act and provisions of the Illinois Campus Safety Enhancement Act of 2008 (CSEA). For emergency notification, Judson University uses Nixle, which is an instant SMS text service that can be used to rapidly notify community members in the event of an emergency.

Tabletop exercises of the Emergency Operating Procedures were conducted in 2021 and will continue to be conducted in 2022.

During an actual emergency situation that could endanger University property or lives, the University's Emergency Operations Center may be activated at the discretion of the President, and members of the Campus Executive Leadership Team and Emergency Management Team would then report to the campus Emergency Operations Center to coordinate the University's response.

Depending on the nature and scope of the emergency, notification will be made immediately to the entire campus community via Nixle, which rapidly distributes phone, text and email messages to those who have signed up. Other notifications will be sent via email, and updates will be posted on the Judson University website or MyJudson.

Sign Up For
Nixle Right Now

text
JUSTUDENT
to
888777

*To stop receiving
messages, text*

STOP to 888777

CAMPUS VIOLENCE PREVENTION PLAN

All students and employees are responsible for helping to maintain a safe work and educational environment and are urged to take reasonable precautions to prevent violence and other unsafe conditions on campus. Students are expected to notify Campus Safety at 847-622-9999 (ext 9999) whenever an order of protection is granted which mentions Judson University property, or involves a Judson University employee, or a person working at or attending Judson University, and provide a copy of the order. Appropriate efforts will be made to protect the privacy and sensitivity of the information provided. Students should also notify the Office of Student Development.

Victims of domestic violence who believe the violence may extend into the Judson University community, students or employees who believe that domestic or other personal matters may result in their being subject to violence extending into the campus community are encouraged to notify Campus Safety at 847-622-9999 (ext 9999). Privacy will be maintained to the extent possible, meaning that only those who need to know will be informed.

All students should report any incidents of violence and/or inappropriate conduct or behavior to Campus Safety at 847-622-9999 (ext 9999).

LOCKDOWN PROCEDURES

Judson University has taken steps to ensure the ability of students and employees to safely lockdown in the event of a campus emergency. This includes installing Nightlock emergency door locks on classroom doors that do not have push-button locks, and installing these locks on many public bathrooms as well. These locks use a red handle to secure the door to a floorplate which you can see in the picture below.



If you have not already done so, please subscribe to our Nixle emergency notification service by texting JUSTUDENT to 888777 so you can receive text alerts in the event of a campus emergency or active threat.

In the event of a lockdown declaration or active shooter hostile event:

1. If you can lock your door do so, or safely move to a room that can be locked.
2. Cover windows and hide out of view. Silence cell phones
3. Wait for an “all clear” Nixle message or for uniformed law enforcement/Campus Safety personnel to tell you it is safe.

If you cannot lockdown, evacuate the area if safe to do so. If you are unable to escape the threat, as a last resort fight using anything you have available.

Judson University has also provided emergency stop the bleed kits in classrooms and other common areas in the event of an injury involving severe bleeding. These kits contain a tourniquet, emergency blankets, and gauze. Campus Safety EMS provides free training in how to control and manage severe bleeding.

BEHAVIOR ASSESSMENT TEAM

A behavior assessment is a tool the University may use when faced with an extraordinary discipline and safety issue. A behavior assessment is a way to assess a person's particular physical, emotional, and psychological well-being and help that person receive the assistance needed in order to continue being a productive member of the campus community. The primary goal of the behavior assessment process is to provide early assistance to students, staff and faculty in distress in order to ensure the well-being and safety of all concerned and to help prevent situations of concern, either before or after a conduct violation has occurred, from becoming more serious.

While behavior assessment resolutions may result in disciplinary action against the student, staff or faculty member, it is the hope that through the behavior assessment process, resources, strategies and assistance can be provided to the individual in such a way that Judson University can continue to be a safe environment for students, faculty and staff.

Faculty, staff and students may contact any member of the Behavior Assessment Team at any time to report observations of unusual or threatening behavior, regardless of whether or not a code of conduct violation has occurred. The President and/or Director of Campus Safety has the discretion to call for a Team review when facing an extraordinary discipline and/or safety issue.

The chair of the Team must convene the Team any time a student, staff or faculty member is immediately removed from campus. Such action is required when the student, staff or faculty member engages in serious criminal activity or demonstrates threatening behavior that constitutes a clear and present danger to the physical and/or emotional well-being of themselves and/or other students, faculty and staff.

2022-2023 Academic Behavior Assessment Team members include:

- Vice President of Campus Operations Nick Salzmann (chair)
- Dean of Student Life Aubree Flickema
- Athletics Director Rick Williams
- Professor Jeremy Butler, PhD

REPORTING CRIMINAL EMERGENCIES

All criminal activity, suspicious activity, and other emergencies on campus should be reported directly to the Department of Campus Safety by any student, staff member or guest of the Judson University community. Please dial extension 9999 for all emergency or service calls from a campus phone, 24 hours a day. You can also reach the Department of Campus Safety at 847-622-9999 from an outside line. Campus Safety Officers will meet you anywhere on campus to investigate and inquire about any of these events. Please call extension 9999 (847-628-9999 from an outside line).

If reporting a suspicious vehicle or person, be prepared to provide the following information when you call:

1. Description of suspicious vehicle (make, model, color, license plate, damage or unique features and a description of the driver).
2. Description of suspicious person (gender, physical features, clothing and accessories).
3. If you observe a crime in progress or a behavior that you suspect is criminal, immediately notify the Elgin Police Department (911) and Campus Safety (extension 9999).

DO NOT APPROACH OR ATTEMPT TO APPREHEND THE PERSON(S) INVOLVED.

Stay on the phone until help arrives.

For general information please call extension 9999 (847-622-9999 from outside line) or email jucs@judsonu.edu

THE SILENT WITNESS

Victims and witnesses of criminal activity or suspicious circumstances may complete a Silent Witness Report, which is available on the Campus Safety section of MyJudson. The Silent Witness form is NOT to be used to report an emergency situation. The Silent Witness report is made available to the Judson University community to make it possible for you to report illegal, suspicious or threatening situations and remain anonymous.

The technology used by the form on our Silent Witness page ensures your anonymity. After filling out the form your comments are sent via the server to our Campus Safety office. No information regarding the campus workstation, your logon ID or email address is included in the email. In filling out this form, you are guaranteed to remain completely anonymous.

If you have any information which could assist the Department of Campus Safety, please consider becoming a Silent Witness.



CONFIDENTIAL CRIME REPORTING FOR COUNSELORS

As a result of the negotiated rulemaking process which followed the signing into law of the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be campus security authorities and are not required to report crimes for inclusion into Judson University’s annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. Counselors are defined as:

Pastoral Counselor

An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.

CRIME PREVENTION AND AWARENESS

Judson University recognizes the need for a proactive approach when dealing with criminal activity, and the Department of Campus Safety is committed to providing crime prevention and awareness programs throughout the year. These programs include bicycle registration, the *You've Been Tagged* community safety reminder program, new employee orientations, evening escort services, year-round distribution of the Bomb Threat Checklist to all workstations on campus, the Campus Safety Self-Defense Course which is offered at least twice a year, the regular posting and distribution of various crime-awareness fliers and alerts, the Silent Witness report system, the Nixle emergency notification system, and safety presentations to campus groups and orientations on request. To learn more and check out additional crime prevention and safety tips, visit the JUCS website at judsonu.edu/campussafety.aspx

General Tips

- Stay alert. Keep your mind on your surroundings, who's in front of you and who's behind you. Don't get distracted. If you're worried about your safety, ask a friend to accompany you when you go out.
- Communicate the message that you're calm, confident and know where you're going. Stand tall, walk purposefully, and make eye contact with people around you.
- Trust your instincts! If you feel uncomfortable in a place or situation, leave.
- There's safety in numbers. Stay away from isolated areas.
- Have your car or house key in hand and ready as you approach either of them.
- Carry a whistle or noisemaker to bring attention to a bad situation.
- Go to another ATM machine if someone suspicious is outside of one.
- Don't carry large amounts of cash. A front pocket is safer for a wallet than a back one.
- Don't flaunt expensive jewelry, clothing or cash.
- Don't jog or bike at night. Travel in pairs or groups on the bike path.
- Add the JUCS emergency number, 847-622-9999, to your cell phone.

CRIME PREVENTION AND AWARENESS (continued)

Emergency Blue-Light Towers

There are three Emergency Towers on campus:

- Next to the sidewalk across the street from the HAWAC building.
- Between the Barton House and Browne Hall.
- Along the walk between Tyler Creek and the Thompson Center.

If you feel threatened, witness a hazardous or criminal situation, or otherwise need to immediately contact the Department of Campus Safety regarding an emergency, press the red button on the Emergency Tower. Campus Safety will immediately receive an alert stating your location and you will be able to directly communicate with officers.

DORMS

- Do not prop open the exterior door of your dorm.
- Always lock your door; even if you leave for a few minutes. Nearly all “burglaries” to dorm rooms occur at rooms where doors are not locked.
- Close and lock your windows when you leave.
- Take care of your keys and access cards. Don’t loan them out or give anyone a chance to take them from your room. Do not copy University keys.
- Don’t leave your valuables, like your wallet, checkbook, or jewelry, in open view.
- Close your blinds or shades in the evening.
- Engrave electronic items and record serial numbers of expensive items. If you have a laptop or other portable device with tracking software, take the time to activate it before something happens.
- Report any suspicious activity and crimes to the Department of Campus Safety.

PERSONAL SAFETY AND RISK REDUCTION PROGRAMS

Other risk-reduction programs provided include:

- Residence Life and Student Leader Safety Presentations at the start of Fall 2021
- Bicycle registration
- *Community Courtesy Notice* program reminding everyone to lock their doors.
- Mandatory registration and insurance verification of all vehicles brought to campus.
- Enrollment in Nixle emergency alert system (text JUSTUDENT to 888777 to signup)
- Online sexual harassment/assault training for students and employees through United Educators.
- Escorts to students upon request.
- Video monitoring and OneCard access control of campus dormitories (excluding Volkman Hall)

DAILY CRIME AND FIRE LOG

The Department of Campus Safety maintains a Daily Crime and Fire Log that is available for public inspection upon request at the Campus Safety Office (located in the Plant Operations building). All crimes and fire-related incidents that occur on campus shall be posted in the Daily Crime and Fire Log within one business day of being reported to the Department of Campus Safety. In situations where the release of information poses a threat to an ongoing investigation or to the safety of the campus community, the crime may be classified as “confidential” until such time as no damage would result from the release of the information.

TIMELY WARNINGS POLICY

Anyone with information regarding criminal activity that could affect the safety of the campus community is encouraged to report this to Campus Safety at 847-622-9999. This dispatch line is staffed 24 hours a day, seven days a week.

In the event of receiving a report of criminal activity, either on or near campus, that, in the judgment of Campus Safety constitutes a serious or continuing threat to students and employees, a campus-wide “timely warning” will be issued by Campus Safety as soon as pertinent information is available.

The decision to release a timely warning will be made on a case-by-case basis by the Director of Campus Safety. Factors that influence this decision include the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. Note that the University may temporarily delay issuing a warning if it is in the opinion of law enforcement having jurisdiction that doing so would jeopardize an ongoing investigation or the safety of the victim.

The Director of Campus Safety may issue a warning to students and employees through Nixle text message, and through the posting of printed bulletins in high-traffic areas and notification to affected offices who can then assist with notifying students and employees. The Director of Campus Safety may contact the Office of Communications to develop and distribute timely warning information using the campus email system and/or by posting this information on the Judson University website.

Judson University will protect the confidentiality of victims of criminal activity when distributing timely warnings. Names and personal identifying information of victims will not be released.

EMERGENCY RESPONSE AND NOTIFICATION

It is the policy of Judson University to notify the campus community of any significant emergency or dangerous situation occurring on the campus that involves an immediate threat to the health or safety of students or employees.

Any student or employee of Judson University who has knowledge of an emergency or dangerous situation should report this to the Department of Campus Safety either in-person to an officer or by phone, 847-622-9999. The on-duty Campus Safety Officer or his designee will attempt to confirm the emergency or dangerous situation if possible, will notify the Director of Campus Safety who will determine necessary safeguards to protect the campus population (either via direct authorization or pre-written standing procedures), and if appropriate will issue emergency notification to affected segments of the campus population through Nixle text message, and through the posting of printed bulletins in high-traffic areas and notification to affected offices who can then assist with notifying students and employees. If necessary to quickly evacuate campus buildings, fire alarm systems may be used. The on-duty Campus Safety Officer may contact the Office of Communications to develop and distribute warning information using the campus email system and/or by posting this information on the website and social media accounts associated with Judson University.

The Director of Campus Safety may make the decision to temporarily withhold the release of information about a significant emergency or dangerous situation on campus only if the release of such information would compromise efforts to assist a victim or otherwise contain or resolve the emergency.

If it is likely the emergency will exceed the capacity of resources normally available, the Director of Campus Safety will also consult with the President of Judson University who has the authority to declare a campus “state of emergency”. A “state of emergency” would result in the activation of the Emergency Operations Plan as well as the Campus Executive Leadership Team and Campus Emergency Management Team who would assume emergency management and response roles until the incident is resolved. The Emergency Operations Plan contains specific provisions addressing various hazards and the University’s response to these hazards. At a minimum the EOP is reviewed annually through tabletop and other exercises designed to test and evaluate the plan. Emergency evacuation drills are scheduled once per semester at each dormitory.

Generally, population protective actions include securing-in-place (lock down), sheltering-in-place, and evacuation. Some “immediate threat” hazards that would require an emergency warning include: active shooter/hostile event, tornado warning, bomb threat, serious illness outbreak, earthquake, gas leak, civil unrest/terrorist incident, explosion, and hazardous materials incident.

SEXUAL HARASSMENT AND MISCONDUCT POLICY

Scope

This policy applies to all visitors, students, staff, and faculty members at Judson University, including contracted employees.

Definition of Consent

Consent is a freely given agreement to sexual activity. Consent is informed, voluntary, active, clear, and given for each activity.

A person's lack of verbal or physical resistance or submission resulting from the use of threat of force does not constitute consent. A person's manner of dress does not constitute consent. A person's consent to past sexual activity does not constitute consent to future sexual activity. A person's consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another. A person can withdraw consent at any time.

Additionally, a person cannot consent to sexual activity if he or she is unable to understand the nature of the activity or give knowing consent due to the following circumstances:

- The person is incapacitated due to the use of influence of alcohol or drugs.
- The person is asleep or unconscious.
- The person is under age.
- The person has a mental disability.

Definition of Sexual Harassment

Sexual harassment is verbal or physical conduct or conduct using technology that is so severe or pervasive that it has the purpose or effect of unreasonably interfering with an individual's work performance or educational program participation, or that creates an intimidating, hostile, or offensive work or educational environment.

Sexual harassment is prohibited by law. Judson University's Office of Title IX will respond to all on-campus reports of sexual harassment, as well as reports of incidents that occur off-campus if those incidents involved officially-recognized university programs.

A person's subjective belief that behavior is intimidating, hostile, or offensive does not make that behavior harassment. The behavior must be objectively unreasonable. Expression occurring in an academic, educational or research context is considered a special case and is broadly protected by academic freedom.

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

Such expression will not constitute harassment unless (in addition to satisfying the above definition) it is targeted at a specific person or persons, is abusive, and serves no bona fide academic purpose.

In addition to the previously-mentioned examples, an incident may constitute sexual harassment if it meets any of the following criteria:

1. Submission to such conduct was made either explicitly or implicitly a condition of an individual's employment or academic standing; or
2. It is unwelcome conduct that a reasonable person would determine is so severe, pervasive, and objectively offensive that it effectively denied a person equal access to the school's education program or activity; or
3. The conduct meets the definition of sexual assault as defined by the Clery Act, and dating violence, domestic violence, or stalking using the State of Illinois Criminal Code's definitions in compliance with the Violence Against Women Reauthorization Act of 2013 (VAWA).

Sexual harassment may include incidents between any members of the University community, including faculty and other academic appointees, staff, coaches, students, and non-student or non-employee participants in University programs, such as vendors, contractors and visitors. Sexual harassment may occur in hierarchical relationships or between peers, or between persons of the same sex or opposite sex.

Definition of Sexual Violence and Assault

Sexual violence, including sexual assault, sexual battery, sexual abuse and sexual coercion, is criminal activity and is prohibited by law.

Sexual assault is defined by the Clery Act as any sexual act directed against another person—forcibly and/or against that person's will or not forcibly or against that person's will—where the victim is incapable of giving consent.

Sexual assault includes forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling. Non-forcible sex offenses are acts of unlawful, non-forcible sexual intercourse; they include incest and statutory rape. Judson University will not tolerate this form of behavior.

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

Persons who have experienced sexual assault are advised to refrain from washing, changing clothes, using the toilet, douching or otherwise disturbing the scene of the crime so as to preserve as much evidence as possible, and should contact Campus Safety immediately. On-duty Campus Safety staff at the Elgin campus can be reached at 847-622-9999. Campus Safety will assist the victim with notifying police as well as preserving evidence, and will report the incident to the University so it may be investigated.

Definition of Domestic Violence

Domestic violence is a crime and is prohibited by law. The Illinois Domestic Violence Act defines domestic violence as hitting, choking, kicking, threatening, harassing, and interfering with the personal property of another family or household member.

Under Illinois law family members and household members include:

- Family members related by blood.
- Family members who are married or used to be married.
- People who share a home, apartment or dwelling.
- People who share a child in common.
- People who are dating or engaged, or used to date.
- People with disabilities and their personal assistants.

Persons who believe they have experienced domestic violence are encouraged to notify Campus Safety. On-duty Campus Safety at the Elgin campus can be reached at 847-622-9999.

Definition of Dating Violence

Teen Dating Violence is defined in the Illinois Criminal Code as a “pattern of behavior” in which a person uses or threatens to use physical, mental, or emotional abuse to control another person who is in a dating relationship with the person, where one or both persons are) 13 to 19 years of age; or (2) Behavior by which a person uses or threatens to use sexual violence against another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age. The existence of such a dating relationship shall be based on the reporting party’s statement, with the length of relationship, type of relationship, and frequency of encounters taken into account.

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

Dating violence does not include acts covered under the definition of domestic violence. Persons who believe they have experienced dating violence are encouraged to notify Campus Safety. On-duty Campus Safety can be reached by phone at 847-622-9999.

Definition of Stalking

Stalking is a crime, and is defined in the State of Illinois as a course of conduct (2 or more incidents) directed at a specific person that would cause a reasonable person to fear for his or her own safety or the safety of another person or to suffer emotional distress.

Examples of stalking could include, continued contact with a person without their consent, following another person without their consent, taking pictures or video of another person without their consent, delivering “gifts” to a person without their consent, confining or restraining a person, damaging another person’s property or threatening their pet.

Persons who believe they are experiencing stalking are encouraged to keep records of incidents and notify Campus Safety. Campus Safety can assist with obtaining a campus No Contact Order as well as notifying local law enforcement to obtain a Stalking No Contact Order. On-duty Campus Safety can be reached by phone at 847-622-9999.

Sexual Misconduct Reporting Options

If the survivor of a sexual misconduct incident wishes for the matter to be held confidential, such that a University investigation does not occur, the individual may speak with a professional or pastoral counselor, or a designated “confidential advisor” as these individuals are not required by law to report identifying information regarding an allegation of sexual misconduct to the University.

- Crystalynn Holum – Sexual Assault Court Advocate
Community Crisis Center – Elgin, IL
cholum@crisiscenter.org

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

- Reverend Jason Poland, Executive Pastor
First Baptist Church – Elgin, IL
847-695-8700
- Rockford Sexual Assault Counseling, Inc.
4990 E State Street
Rockford, IL 61108
815-636-9811 (24/7 crisis hotline)
<http://www.rsaconline.org/>

Anonymous electronic reporting of a sexual misconduct incident can be made using the Silent Witness/Anonymous form on the Judson University website under the Title IX Services section (found under Services from the main website). This form does not collect personal identifying information and is only used to provide the University with information for the purpose of crime statistics collection and identifying dangerous trends on campus. You may choose to provide your name and contact information if you wish for the University to follow up with you. The University will respond within 12 hours to all electronic reports that contain contact information.

Persons who believe they have experienced sexual misconduct or assault are encouraged to directly report incidents to the Title IX Coordinator or Office of the President. Reports to these positions are considered reports to the institution. Either of these individuals have the authority to institute corrective actions and investigate the report.

You have the right and can expect to have incidents of sexual misconduct taken seriously by the institution when reported, and to have those incidents investigated and properly resolved. Reporting means that only people who need to know will be told, and information will be shared only as necessary with investigators, witnesses, and the accused individual.

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

Survivor's Rights

As a survivor of sexual violence, dating violence, domestic violence, stalking, or harassment you have the right to report or not report the incident to Judson University and/or local police. If you would like assistance with notifying local police, the Judson University Title IX Coordinator will work with Campus Safety to provide you with this assistance.

If you would like to talk to someone confidentially about options and resources available to survivors of sexual assault without reporting the incident to Judson University, you may contact any of the following individuals/organizations at no cost to you 24 hours a day:

- Crystallynn Holum – Sexual Assault Court Advocate
Community Crisis Center – Elgin, IL
cholum@crisiscenter.org
- Reverend Jason Poland, Executive Pastor
First Baptist Church – Elgin, IL
847-695-8700
- Rockford Sexual Assault Counseling, Inc.
4990 E State Street
Rockford, IL 61108
815-636-9811 (24/7 crisis hotline)
<http://www.rsaonline.org/>

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

To obtain a medical forensic examination at no cost to you, please contact either of the following healthcare facilities (these are not affiliated with Judson University and will not share your information without your permission):

Sherman Hospital

1425 N. Randall Road

Elgin, IL 60123

847-742-9800

www.shermanhealth.com

Rockford Memorial Hospital

2400 N Rockton Avenue

Rockford, IL

815-971-5000

<http://www.rockfordhealthsystem.org/rockford-memorial-hospital>

The Judson University Title IX Coordinator will also assist parties involved in incidents of sexual violence, domestic violence and stalking with changing campus housing, campus work arrangements, class schedules, and obtaining and enforcing orders of protection or civil no contact orders on campus as necessary. The Judson University Title IX Coordinator will also provide assistance obtaining campus counseling services.

Procedures for Investigating Claims of Sexual Misconduct

The Title IX coordinator, or his/her designee, shall bear responsibility for initially investigating the circumstances of the alleged offense to the extent necessary to make a determination as to whether the allegations could constitute a violation of the Judson University Sexual Misconduct Policy. This includes fact-finding, collecting and documenting evidence and interviewing witnesses including the complainant and respondent.

Romantic or consensual sexual relationships or incidents that do not meet the definition of sexual misconduct may still constitute a violation of Judson University policies, and would be referred to the Vice President having jurisdiction over the persons involved.

The investigation shall be conducted as follows:

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

- a. The Title IX coordinator shall assign a Title IX investigator(s) to contact the complainant and the respondent separately for an initial interview after receiving notification of a potential violation of the Policy. Both parties shall be provided sufficient notice prior to being interviewed to prepare and participate meaningfully. The Title IX investigator shall provide the complainant, once identified, with a copy of their rights as a survivor.
- b. The Title IX Coordinator shall dismiss complaints from the Title IX process that meet the following criteria:
 - 1. The alleged conduct even if true is not a policy violation.
 - 2. The alleged conduct did not occur in an educational program or activity.
 - 3. The alleged conduct did not occur against a person in the United States.
- c. The Title IX coordinator has the discretion to dismiss complaints from the Title IX process that meet the following criteria:
 - 1. The complainant requests a withdrawal of the complaint in writing.
 - 2. The respondent is no longer enrolled or employed by the institution.
 - 3. Specific circumstances prevent the institution from gathering sufficient evidence to reach a determination.
- d. After determining if merit exists for a formal investigation into an incident, a statement of charges in writing will be presented within a timely manner by the Title IX Coordinator to both the complainant and respondent in all cases of alleged sexual assault or harassment.
- e. If all parties voluntarily agree to participate in an informal resolution that does not involve a full investigation and adjudication after receiving a full disclosure of the allegations and their options for formal resolution and if the Title IX Coordinator determines that the particular Title IX complaint is appropriate for such a process, the school may facilitate an informal resolution, including mediation, to assist the parties in reaching a voluntary resolution. The complainant or respondent may choose to end this process at any time and proceed with a formal investigation.
- f. If an incident is under investigation by law enforcement, Judson University shall still conduct its own independent investigation without delay.
- g. In all incidents where it is suspected that a crime has been committed as defined by federal, state or local law, the Title IX Coordinator shall assist the survivor with notifying local law enforcement if requested.
- h. Judson University may take immediate, interim protective measures to include changes in living, work or academic arrangements, as possible. Judson University reserves the right to suspend or place on administrative leave any community member accused of violating the Sexual Misconduct Policy, pending the outcome of the investigation.
- i. The investigation will be led by the Title IX Coordinator or other designated, trained investigator(s). The assigned investigator shall create a comprehensive investigation report of “directly related evidence” that will be made available to both involved parties. Investigator notes are not considered “directly related evidence” and do not need to be provided to parties. Parties must be given at least 10 days to review copies of written evidence before providing a response.

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

- j. A hearing shall be conducted as part of the University's investigation into sexual misconduct, and shall be chaired by the assigned Deputy Title IX Coordinator. To avoid any potential conflicts of interest, notice shall be sent to both the complainant and respondent of the composition of the hearing committee prior to contact between the hearing committee and the accuser or accused. The hearing committee shall receive the same investigation report as provided to the parties.
- k. During the hearing, both complainant and respondent shall have equal rights to present witnesses, have an advisor present, and shall also have similar access to the same information. The University will provide an advisor upon request by either party.
- l. The Hearing Chair shall make final determinations on advisors and parties that may be present at the hearing in order to protect confidentiality. Advisors may not interrupt proceedings or harass, intimidate, or abuse any other party involved. The hearing chair may remove any advisor from proceedings who violates this rule.
- m. The complainant and respondent may each begin the live hearing with an opening statement. Both parties may also end the hearing with a closing statement if desired.
- n. During a live hearing, neither the complainant nor respondent can be compelled to testify in the presence of the other party. At the request of either party, institution must provide for a live hearing to occur with parties located in separate rooms with technology enabling decision-maker(s) and parties to simultaneously see and hear the hearing.
- o. Questions to be asked by either party during cross examination must first be submitted to the Hearing Chair. Questions must be conveyed in a neutral, respectful tone. The Hearing Chair will make the final determination as to whether a question is relevant to the hearing process and is appropriate. If a question is relevant, the Hearing Chair will read the question aloud and allow a minimum of two minutes time for a response to be prepared. The Hearing Chair will determine when a question has been "asked and answered". Repetitive questioning will not be allowed.
- p. The Hearing Chair will make the final determination as to what evidence can be considered relevant and admissible to the hearing. Statements not subject to cross-examination such as by witnesses who are not present at the hearing don't have to be subjected to cross examination to be taken into consideration by the Hearing Chair.
- q. Cross examination cannot include questions about medical or mental health history or records unless the party has provided written consent. Questions relating to someone's past sexual history might not be relevant depending on circumstances.
- r. Guilt shall be determined for each allegation using the "preponderance of the evidence" standard. The preponderance of evidence standard is met when it is determined based on fact that an incident more likely than not occurred.
- s. Audio transcripts of the live hearing shall be maintained by the Office of Title IX for up to seven years from the date of the hearing.

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

- t. The investigation and hearing process shall be conducted fairly within a reasonably prompt timeframe. Both complainant and respondent shall be notified in writing simultaneously within seven days of the outcome of the investigation. Notification shall include the decision; any sanctions imposed; and the rationale for the decision and the sanctions.
- u. Disciplinary sanctions related to a finding of guilt shall be proportionate to the violation, and shall be determined by the hearing committee. Any student found guilty of sexual harassment or sexual assault faces disciplinary sanctions that could include: mandated counseling or treatment, no contact orders and restrictions, suspension, dismissal, or expulsion. Likewise any employee of the University found guilty of sexual harassment or sexual assault shall face sanctions that include suspension from duty or termination of employment.
- v. Following notification of the outcome of the investigation, either party may file an appeal within five business days to the University President. The President shall select two appointees to consider appeals who have not previously participated in the resolution procedure and who do not have a conflict of interest with either party. Appeals will be considered only on the basis of: (i) procedural error; (ii) new information that would substantially change the outcome of the finding; or, (iii) the sanction is disproportionate with the violation. Substantive judgments of the original investigative team will not be revisited. Notification to the parties of the appeal decision will be made within seven days of the finding.

Retaliation Against Survivors

Judson University supports survivors of sexual misconduct. Any retaliation against survivors or witnesses for making a report in good faith or otherwise supporting the complaint-resolution process will not be tolerated. Any person who believes that they have experienced retaliation for making such a report shall immediately bring it to the attention of the Title IX Coordinator.

Survivors of sexual violence will not receive disciplinary sanctions for minor student conduct violations related to the reported incident, such as alcohol consumption or premarital sex.

Bystander Intervention

Appropriate bystander intervention can reduce incidents of sexual misconduct and mitigate negative effects. Intervention techniques include:

- Understanding that alcohol may intensify the effect of certain medications, leading to rapid intoxication or unconsciousness

SEXUAL HARASSMENT AND MISCONDUCT POLICY (Continued)

- Respecting another person's right to say no to a sexual encounter. Someone who is intoxicated or unconscious cannot consent to a sexual encounter.
- Speaking up against false comments or jokes about sexual assault or harassment. Be honest and direct.
- Getting help from others, including calling the police or Campus Safety when a situation gets serious. Keep yourself safe.

Other Resources

Services available off-campus in the Elgin area include:

- Elgin Police Department (911)
- The Community Crisis Center (847-697-2380)
- Sherman Hospital (847-742-9800)
- St. Joseph Hospital (847-695-3200)

For Rockford, off-campus agencies include:

- Rockford Police Department (911)
- Rockford Sexual Assault Counseling, Inc. (815-636-9811)
- Rockford Memorial Hospital (815-971-5000)

For more information on sexual discrimination, harassment or assault, or to inquire about Title IX, please contact the Title IX coordinator:

Nick Salzmann
1151 N. State Street
Elgin, IL 60123
847-628-2492
nsalzmann@judsonu.edu

ILLINOIS DEFINITION OF CONSENT

In plain language, consent must be active and informed. In the Illinois law addressing criminal sexual assault, consent is defined as a “freely given agreement to the act of sexual penetration or sexual conduct in question”. Lack of verbal or physical resistance or submission by the victim resulting from the use of force or threat of force by the accused shall not constitute consent. The manner of dress of the victim at the time of the offense shall not constitute consent. 720 ILCS 5/11 J1.70(a)

The law also states:

“A person who initially consents to sexual penetration or sexual conduct is not deemed to have consented to any sexual penetration or sexual conduct that occurs after he or she withdraws consent during the course of that sexual penetration or sexual conduct.” 720 ILCS 5/11 J1.70(c)

Judson’s Sexual Harassment and Misconduct Policy defines consent as a freely given agreement to sexual activity. Consent is informed, voluntary, active, clear, and given for each activity.

A person’s lack of verbal or physical resistance or submission resulting from the use of threat of force does not constitute consent. A person’s manner of dress does not constitute consent. A person’s consent to past sexual activity does not constitute consent to future sexual activity. A person’s consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another. A person can withdraw consent at any time.

Additionally, a person cannot consent to sexual activity if he or she is unable to understand the nature of the activity or give knowing consent due to the following circumstances:

- The person is incapacitated due to the use of influence of alcohol or drugs.
- The person is asleep or unconscious.
- The person is under age.
- The person has a mental disability.

DOMESTIC VIOLENCE INFORMATION

Domestic violence consists of physical assault, sexual abuse and stalking. The violence takes many forms and can happen all the time or once in a while. If you are in an abusive situation, you are urged to seek help. Domestic violence is a crime. Any person, who hits, chokes, kicks, threatens, harasses or interferes with the personal liberty of another family or household member has broken the Illinois Domestic Violence law.

Under Illinois law family or household members are defined as:

- family members related by blood;
- people who are married or used to be married;
- people who share or used to share a home, apartment, or other common dwelling;
- people who have or allegedly have child in common or a blood relationship through a child in common;
- People who are dating or engaged or used to date, including same sex couples; and people with disabilities and their personal assistants.

The Department of Campus Safety can be contacted for resource referrals for victims of domestic violence. These resources include contacting law enforcement, locating counseling services, and referring to other departments on campus as necessary including for housing and academic changes.

DATING VIOLENCE INFORMATION

Dating violence is controlling, abusive, and aggressive behavior in a romantic relationship. It can happen to either gender. It can include verbal, emotional, physical, or sexual abuse, or a combination.

Controlling behavior may include not letting you hang out with your friends; calling or paging you frequently to find out where you are, whom you're with, and what you're doing; telling you what to wear; or having to be with you all the time. Verbal and emotional abuse may include calling you names, jealousy, belittling you (cutting you down), or threatening to hurt you, someone in your family, or himself or herself if you don't do what he or she wants. Physical abuse may include shoving, punching, slapping, pinching, hitting, kicking, hair pulling or strangling. Sexual abuse may include unwanted touching and kissing; forcing you to have sex; not letting you use birth control; or forcing you to do other sexual things.

Anyone can be a victim of dating violence. Both men and women are victims, but men and women abuse their partners in different ways. Women are more likely to yell, threaten to hurt themselves, pinch, slap, scratch, or kick. Men injure women more and are more likely to punch their partner and force them to participate in unwanted sexual activity. Some victims experience physical violence only occasionally; others, more often. If you are a victim of dating violence, you might think it's your fault; feel angry, sad, lonely, depressed, or confused; feel helpless to stop the abuse; feel threatened or humiliated; feel anxious; not know what might happen next; feel like you can't talk to family and friends; be afraid of getting hurt more seriously; or feel protective of your boyfriend or girlfriend.

Being a victim of dating violence is not your fault.

Nothing you say, wear, or do gives anyone the right to hurt you. If you think you are in an abusive relationship, get help immediately. Don't keep your concerns to yourself. Talk to someone you trust like a parent, professor, counselor, or nurse. To take precautions, let friends or family know when you are afraid or need help; when you go out, say where you are going and when you'll be back; in an emergency, call 911; keep a cell phone handy for immediate access to communication; go out in a group or with other couples.

STALKING INFORMATION

According to Illinois law, “a person commits stalking when he or she knowingly engages in a course of conduct directed at a specific person, and he or she knows or should know that this course of conduct would cause a reasonable person to: 1) fear for his or her safety or the safety of a third person; or 2) suffer other emotional distress.” Illinois law defines a “course of conduct” as two or more separate incidents.

These actions or series of actions by the perpetrator make the victim feel fearful, anxious, stressed and targeted. In most cases, the majority of the stalkers know their victim in some capacity before the stalking begins.

Stalking situations usually involve one or more of the following behavioral elements:

- Perpetrator frequently observes or follows the victim.
- Perpetrator takes pictures or video of the victim without consent.
- Perpetrator gathers information about the victim and/or his/her personal life.
- Perpetrator initiates non-threatening calls, email or other forms of communication.
- Perpetrator initiates threatening calls, email or other forms of communication.
- Perpetrator initiates some form of vandalism against the victim or victim acquaintances.
- Perpetrator initiates physical or verbal attack(s) against victim

If you suspect stalking, keep a journal or log of specific incidents, including dates and times. Anyone who feels he or she may be a victim of stalking should immediately contact local law enforcement or the Judson University Department of Campus Safety.

HOW TO OBTAIN AN ORDER OF PROTECTION

To Obtain an Order of Protection, you can:

- Contact a domestic violence program for help completing the forms.
- Ask your attorney to file in civil court.
- Request an order with your divorce.
- Request an order during a criminal prosecution.
- Go to your local circuit court clerk's office and apply for an order of protection yourself. For the Elgin campus, visit the Kane County Courthouse at 100 South 3rd Street in St. Charles Monday-Friday between 8am and 4:30pm.

Judson University policy requires any students, staff or employees of Judson University who are named in an Order of Protection or No Contact Order to disclose this to the Office of Campus Safety.

SEX OFFENDER REGISTRATION POLICY

In keeping with the revised Sex Offender Registration Act 730 ILCS 150/3, any convicted sex offender who is enrolled in classes or employed at Judson University is required to register with the Executive Director of Campus Safety, Nick Salzmänn, who can be reached at 847-628-2492 or nsalzmänn@judsonu.edu.

DRUG AND ALCOHOL ABUSE PREVENTION POLICY

Foreword

The Judson University President and Cabinet have approved the Judson University Drug and Alcohol Abuse Prevention Policy for the campus community. This policy will be applied within the framework of the University mission and strategic plan and in compliance with “The Drug Free Schools and Communities Act Amendments of 1989” (20 U.S.C. § 1011i; 34 C.F.R. §86.1et seq.; 55 Fed. Reg. 33,580 (Aug. 16, 1990).

The purpose of this policy (the “Policy”) is to provide:

- Clear standards of conduct and firm and consistent enforcement practices regarding drugs and alcohol in accordance with state and federal laws
- Sanctions the university will impose for violations of its standards of conduct
- Information related to prevention programs for students and employees
- Available counseling and treatment programs

This Alcohol and Drug Use Policy will apply to all students, faculty and staff on the Judson University campus, extension campuses and extension programs.

I. Policy Statement

The Judson University Drug and Alcohol Abuse Prevention Policy, like other standards of conduct applicable to the University community, is intended to further the educational mission of Judson University. Faculty, staff and students are expected to foster an environment that promotes the acquisition of knowledge, nurtures the growth of the individual and assures the safety and well-being of every member of the University community.

The unlawful manufacture, sale, distribution, possession or use of any illicit drug or substance, or misuse or abuse of legal drugs, including over-the-counter medications, is not allowed on campus. In addition, creating a disturbance on campus because of possession or use of alcohol is also prohibited.

The use, including sale, distribution, possession, and consumption of alcoholic beverages on University property is strictly prohibited. In addition, creating a disturbance on campus because of possession or use of alcohol is also prohibited.

Regarding tobacco, while the University allows persons over the age of 21 to purchase and use tobacco products responsibly off-campus in accordance with the law, the use of tobacco products, including vaporizer devices and chewing tobacco, while on campus is prohibited. Additionally, the possession of tobacco products is prohibited within dormitories and other campus buildings.

II. Definitions

- **Alcoholic beverage:** for the purpose of this Policy, includes any beverage having alcoholic content.
- **Behavioral emergency:** behavior that is so unusual, bizarre, threatening or dangerous that it alarms the person or another person and/or requires intervention.

DRUG AND ALCOHOL ABUSE PREVENTION POLICY (continued)

- **Reasonable suspicion:** A reasonable belief based on facts and circumstances that a violation has been committed. Examples of reasonable suspicion could include the odor of alcohol or cannabis on a person or in their dorm room, a report from a credible source of an illicit drug or alcohol violation, possession of alcohol or drug paraphernalia, or physical signs and symptoms of alcohol or illicit drug use. Reasonable suspicion could be used as justification in searching a dorm room or other property or requiring a person to submit to alcohol or drug testing.

III. Standards of Conduct

- A. All University faculty, staff and students are expected to comply with applicable local, state and federal laws and all University policies pertaining to the possession, use or sale of alcohol and drugs. Judson University follows local, state and federal laws prohibiting the unlawful manufacture, distribution, sale, possession, advertisement or use of illicit drugs and alcohol by any person on property owned or controlled by Judson University or as part of any on-campus or off-campus University activity. These laws carry penalties for violations, including monetary fines, forfeiture, and imprisonment.
- B. University faculty and staff are expected to remain unimpaired by drugs or alcohol while working or when participating in any on-campus or off-campus University activity.
- C. Possession and/or consumption of alcoholic beverages and intoxication of any person, regardless of age, on the Judson University campus or as part of any on-campus or off-campus University activity is strictly prohibited.
- D. Faculty, staff and students are responsible for conduct of their guests on the Judson University campus or as part of any on-campus or off-campus University activity.
- E. Faculty, staff and students are responsible for notifying Campus Safety for any person known to be experiencing a health or behavioral emergency resulting from the consumption of alcoholic beverages or the use of illicit drugs.

IV. Prohibitions

The University prohibits the following on Judson University's campuses, buildings used for academic or other official purposes, or as part of any on-campus or off-campus University activity:

- A. Pertaining to alcohol
 1. Possessing, distributing (any form of exchange, gift, transfer, or sale), or consuming alcoholic beverages.
 2. Driving under the influence of alcohol.
 3. Intoxication of any person (intoxication defined as a blood alcohol content in excess of 0.08).
 4. Possession of containers that previously contained alcoholic beverages

DRUG AND ALCOHOL ABUSE PREVENTION POLICY (continued)

5. It shall not be considered an automatic policy violation for a person over the age of 21 to possess in his or her vehicle an unopened container of alcohol, if the person removes the alcohol from campus within a reasonable amount of time after being asked to do so by Campus Safety, their supervisor, or other representative of the institution.
- B. Pertaining to illicit drugs
 1. Possessing, distributing (any form of exchange, gift, transfer, or sale), or consuming illicit drugs
 2. Driving while impaired
 3. Possession of paraphernalia including any item typically used to process, inhale, vaporize, smoke, ingest, inject, sell, or mask the use of drugs, regardless of whether the item has been used for illegal purposes
- C. Note that the possession and/or consumption of medical cannabis on campus grounds is also prohibited.
- D. Employees using prescribed or over-the-counter medication are prohibited from operating University vehicles or equipment at any time when their ability to do so might be impaired by the medication. In addition, no passenger in a University vehicle may consume alcoholic beverages or use non-prescribed controlled substances while in the vehicle.

V. Substance Abuse Testing

- A. Judson University may require substance abuse testing of an employee if there is reasonable suspicion that the employee has abused a substance, including following any motor vehicle collision that occurred where the employee was the driver of a vehicle owned or rented by Judson University and there is reasonable suspicion of drug use.
- B. Students may be selected by Student Life for substance abuse testing due to reasonable suspicion of drug use.
- C. The Department of Campus Safety EMS has the authority to administer a Breathalyzer alcohol test of any employee or student suspected of being under the influence of alcohol. Results of any Breathalyzer test of a student or employee will be made available to the Vice President having authority over the tested individual, and to Human Resources if the individual is an employee of Judson University. Refusal to take a Breathalyzer test will be considered evidence of alcohol consumption.

VI. Disciplinary Sanctions

- A. Any person who violates this Policy or applicable laws while on Judson University's campus property or while participating in a University activity will be subject to disciplinary sanctions, removal from property and/or arrest and referral for criminal prosecution.
- B. Additional sanctions beyond what is specified in this Policy may apply to persons who are involved in other activities (for example loss of student leadership positions or scholarships).

DRUG AND ALCOHOL ABUSE PREVENTION POLICY (continued)

- C. Pertaining to traditional student alcohol or illicit drug violations:
1. First violation – Discipline Action Plan meeting with Dean of Student Life, assignment to mentor as appropriate, follow-up substance abuse testing, and work hours:
 - i. For alcohol violations by students under 21: 15 work hours
 - ii. For dry campus alcohol violations by students 21 and over: 10 work hours
 - iii. For alcohol violations involving students who provide alcohol or host a location for alcohol consumption to students under age 21: 20 work hours
 - iv. For illicit drug or other substance abuse: 15 work hours
 2. Second violation – Discipline meeting with Student Life staff, completion of drug educational program (cost assumed by student), completion of substance abuse outpatient treatment if recommended, with results made available to Judson University Student Life staff (cost assumed by student), follow-up substance abuse testing, and work hours:
 - i. For alcohol violations by students under 21: 15 work hours
 - ii. For dry campus alcohol violations by students 21 and over: 10 work hours
 - iii. For alcohol violations involving students who provide alcohol or host a location for alcohol consumption to students under age 21: 20 work hours
 - iv. For illicit drug or other substance abuse: 20 work hours
 3. Third or subsequent violations – Discipline meeting with Dean of Student Life, Behavior Assessment Team review, and work hours:
 - i. For alcohol violations by students under 21: 15 work hours
 - ii. For dry campus alcohol violations by students 21 and over: 10 work hours
 - iii. For alcohol violations involving students who provide alcohol or host a location for alcohol consumption to students under age 21: 20 work hours
 - iv. For illicit drug or other substance abuse: 20 work hours
- D. Pertaining to non-traditional students committing alcohol or illicit drug violations, if a non-traditional student commits an alcohol or illicit drug use violation, he or she will be immediately removed from campus and suspended pending a follow-up meeting with the department or division chair and a representative from Campus Safety. The purpose of this meeting is to determine disciplinary sanctions for the violation which would range from suspension up to dismissal from the program. Additional measures could include requiring the student to participate in substance abuse treatment and follow-up drug testing.
- E. In situations where the Dean of Student Life or Director of Campus Safety believes a student's behavior poses a threat to their own or another person's physical safety or health, he or she may refer the situation to the Behavior Assessment Team who may recommend additional measures to protect the safety of the student and campus community which could include removal of the student from the campus pending treatment in an approved program.

DRUG AND ALCOHOL ABUSE PREVENTION POLICY (continued)

- F. Students who operate a motor vehicle on campus while intoxicated or impaired due to alcohol or other substance abuse, or who attempt to operate a motor vehicle while in this state, may have their parking permit revoked by Campus Safety to protect the safety of the campus community.
- G. For violations related to distributing (any form of exchange, gift, transfer, or sale) illicit drugs or other controlled substances, the sanction may increase to the maximum penalty of expulsion.
- H. Campus Safety will notify law enforcement to turn over any discovered illicit substances that are seized or otherwise recovered.
- I. Students who have been convicted under state or federal law involving the possession or sale of a controlled substance may be ineligible for federal student aid for specific periods, ranging from one year to an indefinite period depending on the nature of the offense and whether the student is a repeat offender.
- J. As Judson University is a member of the NCCAA (National Christian College Athletic Association), we have adopted the Code of Conduct for athletes as stated in the NCCAA Official Handbook, dated July 2017, Article VII, Section II. Athletes of participating institutions must refrain from practices such as the use and promotion/possession of illegal drugs, cannabis, alcoholic beverages, simulated alcoholic products, and tobacco/nicotine products. This type of behavior may result in immediate suspension of an individual or institution from participation. The Athletics Director will be notified of policy violations by student athletes.
- K. Any employees who are directly engaged in the performance of work pursuant to the provisions of a federal grant or contract are required under the Drug-Free Workplace Act to notify their supervisors within five days of a conviction for a drug-statute violation occurring in the workplace. Employees found to be in violation of this Policy or applicable law will be subject to University disciplinary procedures up to and including dismissal from employment. Additionally, employees must report any drug-related or alcohol-related misdemeanor or felony conviction to the Office of Human Resources.
- L. The University is committed to referring members of the community for appropriate treatment and education through its student and employee assistance programs.

Judson University may provide amnesty from disciplinary sanctions to students and employees who request assistance dealing with an alcohol or substance abuse problem. Part of this process may include requiring the student or employee to participate in subsequent drug abuse screening.

VII. Health Risks:

Health risks associated with the abuse of drugs or alcohol are numerous and can include mental and physical impairment. The abuse of drugs or alcohol can affect a person's academic, professional and personal life. Drug or alcohol use can create a health and safety risk for the user and other members of the University.

DRUG AND ALCOHOL ABUSE PREVENTION POLICY (continued)

A. Alcohol

Alcohol consumption causes a number of changes in behavior and physiology. Even low quantities of alcohol significantly impair judgment, coordination, and abstract mental functioning. Statistics show that alcohol use is involved in a majority of violent behaviors on college campuses, including acquaintance rape, vandalism, fights, and incidents of drinking and driving.

Continued alcohol abuse may lead to dependency, which often causes permanent damage to vital organs and deterioration of a healthy lifestyle. Sudden cessation or withdrawal after chronic, long-term alcohol use may cause delirium tremens, a life-threatening complication that may increase risk of seizure.

B. Illicit Drugs

1. Cannabis, including natural or synthetic derivatives (containing THC or other compounds related to or closely mimicking the properties of those chemicals) may impair or reduce short-term memory and comprehension, alter sense of time, and reduce coordination and energy levels. A 2016 peer-reviewed study found that college students who use cannabis have lower GPAs, miss class more frequently, and are less likely to graduate on time. Frequent users often have a lowered immune system, increased risk of depression and anxiety, and an increased risk of lung cancer if cannabis is smoked. Additionally, medical evidence supports that long-term cannabis use can lead to addiction.
2. The use of hallucinogenic drugs including LSD, mescaline, and psilocybin causes hallucinations and illusions. Feelings of panic, confusion, suspicion, anxiety, and loss of control are common. Users may experience flashback events after use has stopped. Phencyclidine (PCP) affects the section of the brain that controls the intellect, and can block sensations of pain, resulting in violent episodes with self-inflicted injury.
3. The use of opiates/opioids such as heroin, fentanyl, morphine, and abuse of prescription narcotics (Vicodin, Oxycontin, Percocet) can cause diminished pain and drowsiness as well as respiratory depression leading in some cases to respiratory arrest, a total cessation of breathing. This danger is increased when opiate use is combined with alcohol.
4. The use of stimulants such as amphetamines, methamphetamines, and cocaine can cause heart problems including dysrhythmias, chest pain, anxiety, paranoia, memory impairment, mood disorders, tremors, seizure, and in some cases death.

DRUG AND ALCOHOL ABUSE PREVENTION POLICY (continued)

C. Prescription Drugs

Prescription drugs are FDA-approved drugs that must by federal law be dispensed under the direction and supervision of a physician. Prescription drugs may have effects on mood and the ability to safely operate vehicles or other heavy equipment. Abusing prescription drugs or combining alcohol or illicit substances with prescription drugs may result in a greater health risk including the possibility of respiratory depression, seizure, or heart arrhythmias.

VIII. Student and Employee Assistance Programs

The University provides the following services and resources for alcohol and/or drug-related problems.

- A. Referrals from the Wellness Center for substance abuse treatment programs, 12 step programs, and faith-based area programs.
- B. For full-time employees, Judson provides LifeWorks, an Employee Assistance Program through Metlife. Employees may access this free, confidential service 24/7 at 888-319-7819 for help with problems including addiction and recovery.

IX. Laws

The following list of local, state, and federal laws pertains to the unlawful possession or distribution of illicit drugs and alcohol.

- A. Drugs
 - 1. Illinois Controlled Substances Act 720 ILCS 570
 - 2. Illinois Cannabis Control Act 720 ILCS 550
 - 3. Compassionate Use of Medical Cannabis Pilot Program Act PA 089-0122
 - 4. Illinois Cannabis Regulation and Tax Act 410 ILCS 705
 - 5. Illinois Vehicle Code 625 ILCS 5/11
 - 6. Federal Controlled Substances Act 21 U.S.C. 801
- B. Alcohol
 - 1. Illinois Liquor Control Act
 - 2. Driving Under the Influence

DRUG AND ALCOHOL ABUSE PREVENTION POLICY (continued)

X. Judson University Alcohol and Drug Policy Committee

The following Committee members are responsible for the maintenance of Judson University's Alcohol and Drug Policy. The Policy is reviewed frequently and revisions to the Policy are made only after the Committee and Cabinet has approved them. Please contact any of the Committee members with comments, questions or concerns regarding Judson University's Alcohol and Drug Policy.

Committee Members:

- Nick Salzmann, Vice President of Campus Operations
- Aubree Flickema, Dean of Student Life
- Sarah Skorburg, Vice President of Business Affairs
- Rick Williams, Director of Athletics
- Kristina Browne, Health Services Coordinator

WEAPONS POLICY

Scope

This policy applies to all visitors, students, staff and faculty of Judson University, including contracted employees.

Definitions of Weapons

For the sake of this policy, weapons are defined as firearms, compressed air guns including airsoft guns, explosives, hazardous chemicals, fireworks, bows and archery equipment, slingshots, flammables, acids, swords and other large edged weapons including machetes and bowie knives, clubs, saps, restraining devices, and any other item deemed by the Department of Campus Safety as dangerous.

Ammunition is any material capable of being projected by a weapon and that makes a weapon operational, regardless of the presence of the weapon itself.

Possession of Weapons

The possession, use, or display of weapons or ammunition on campus is prohibited by any person including University faculty, staff, students and visitors. Toys or items that resemble weapons or ammunition are also prohibited.

Self-Defense Sprays

Chemical self-defense sprays are permitted, though the University limits the amount a person may possess to no more than two ounces and reserves the right to revoke that privilege on an individual basis. Individuals who choose to carry a self-defense spray are strongly encouraged to seek proper training in how to properly use such spray. The Department of Campus Safety provides such training upon request.

Regarding the Illinois Firearm Concealed Carry Act

Pursuant to the Illinois Firearm Concealed Carry Act, 430 ILCS 66/65, concealed carry permit holders are not permitted to carry firearms into campus buildings. A permit holder may securely store his or her firearm in their vehicle when visiting campus, but should not exit their vehicle while armed other than briefly to place the firearm in a secure locked compartment of the vehicle such as the trunk. Judson University does not assume responsibility for loss or theft of property including firearms.

WEAPONS POLICY (continued)

Exemptions

Weapons or devices used in accordance with an educational, recreational or training program authorized by the University are permitted, but must be handled and stored safely.

Folding “pocket knives” with a blade less than three inches and other utility tools (box-cutters, multi-tools, etc.) are permitted.

Exempt from this policy are sworn law-enforcement personnel operating in accordance with all federal, state, and local laws and ordinances. Any other exceptions to the above rules must be approved in writing by the Director of Campus Safety.

Reporting Violations of the Weapons Policy

Violations of the University weapons policy should be reported to the Department of Campus Safety immediately at 847-622-9999. Reports can also be submitted anonymously through the Silent Witness reporting page on the Campus Safety website (under Services/Campus Safety).

Violation

Any employee, faculty member, student, or other representative of the University who violates this policy shall be notified of the violation by Campus Safety and subject to disciplinary sanctions under the applicable disciplinary process which may include behavior assessment. All weapons or ammunition shall be seized by the Department of Campus Safety. Illegal weapons or ammunition shall be turned over to the police by the Department of Campus Safety.

Any member of the public who violates this policy shall be notified of the violation and asked to comply. If the public member will not comply, the individual shall be removed from campus and subject to all legal penalties, including the criminal trespass provisions under Illinois law.

MISSING STUDENT POLICY

The University requests all students 18 years of age or older provide, on a voluntary basis, emergency contact information in the event that the student would be reported as missing during his or her tenure at the University. This contact information may be submitted as part of the normal University registration process and will not be used other than for the purpose of assisting with an investigation into a missing student incident or other emergency.

In the event of a suspected missing Judson University student, immediately contact the Campus Safety Department at 847-622-9999 or extension 9999. All reports of missing students made to Campus Safety are immediately reported to the Director of Campus Safety and Vice President of Student Life and followed up with an immediate investigation to include an evaluation of the credibility of the claim and, if necessary, attempts to contact the student to verify his or her well-being.

If the missing student incident has any criminal or suspicious circumstances surrounding it, or if the missing student is under 18 years of age, local law enforcement will be immediately notified. The student's parents or guardian will also be immediately contacted if the student is under 18 years of age. If a student who is over the age of 18 has provided voluntary emergency contact information to the University, the emergency contact shall be notified as part of the immediate investigation and attempt to verify the student's well-being.

If it is determined by the Director of Campus Safety that a missing student incident has not been resolved within 24 hours, the Department of Campus Safety will initiate the following:

- Contact the individual identified by the student as their emergency contact.
- Notify local law enforcement officials for any student under the age of 18 who is a dependent, (the school is required to notify a parent or guardian no later than 24 hours after the student is reported missing).
- Notify local law enforcement officials no later than 24 hours after a student over the age of 18 is believed to be a "missing person."

STATEMENT OF NON-DISCIPLINARY POLICY

Students struggling with difficult personal lifestyle choices which are not in keeping with the expectations and guidelines established by the University-including but not limited to alcohol or drug dependency, sexual promiscuity or addiction, homosexual behavior, and pregnancy-who choose to seek help through the Student Life Office will not automatically be punished and will receive the full cooperation, counsel and support of its staff as needed. (The Student Life Office reserves the right to determine the level of need in each instance.)

If the behaviors are criminal in nature, certain legal responsibilities may be placed upon the University, in which case students might be culpable, but the University will work in conjunction with willing students to ensure appropriate resolution and restitution. Students must be aware that consequences for their action may still be a part of the cooperation, counsel and support of the Student Life staff.

OFF CAMPUS EXPECTATIONS AND INCIDENTS INVOLVING JUDSON STUDENTS

Off-Campus Expectations and Incidents Involving Judson Students

Judson University reserves the right to take necessary and appropriate action to protect the safety and well-being of the campus community and its students. It may become necessary for the University to take appropriate action as a result of student incidents off -campus that are contrary to the University's mission or that affect the ability of students to function well in the University community, at University-sponsored events, and/or in educational settings.

In the event of complaints from the community, citizens, or agencies, the University will cooperate fully with local authorities in performance of their duties. Authority for deciding what off -campus incidents may affect on campus environment is vested in the Dean of Students, at which time he/she may charge the student with a violation of the Judicial Code, wait until an investigation is done, or choose not to pursue charges in the University discipline system. Students involved in criminal or civil proceedings could also be charged in the Judson University Judicial Code.

FACILITY ACCESS POLICY

GENERAL

Students wishing to gain access to locked buildings, offices, and areas need to have a staff or faculty member notify the office of Campus Safety ahead of time or present written permission from an appropriate staff or faculty member before access is granted. Both written and oral permission must contain the following: the students' names, what they have permission to access, and the staff or faculty member's signature. Anything less will be left to the officer-on duty's discretion. All building access will be reported in the officer's daily report. JUCS Officers do not need any special permission to let a student or employee who have lost, forgotten, or misplaced their keys and access cards and have access to areas to which they would normally have access.

Campus Safety is responsible for the administration and distribution of all mechanical keys and electronic access cards, including One Cards. Requests for keys or One Cards may be made at the Campus Safety Office.

Campus Safety regularly performs routine security and lighting checks, reporting any defective or malfunctioning doors and lights to the Facilities Department. Periodically, the Department of Campus Safety meets with Facilities to discuss other safety issues related to facilities and grounds.

RESIDENCE

The University recognizes that students' rooms are their homes while enrolled at Judson and acknowledges the students' rights of privacy. However, University personnel reserve the right to enter rooms for maintenance, reasons of safety, and to maintain order. Staff will enter rooms only when deemed necessary, and every effort will be made to inform the student of entry. In all campus residence facilities for single students, visitors from off-campus or students should not be present in the rooms or in the corridors in living areas of members of the opposite sex, except during open dorm. Students who do not comply with this regulation are subject to suspension from the University.

FACILITY ACCESS POLICY (continued)

Ohio Hall completely closes to male visitors from 12:00AM to 7:00AM.

The Wilson Hall Eyrie lounge is open until 3:00AM each night. Women are not allowed to enter the lower level of Wilson Hall, use the stairs, or go beyond the large doors past the lounge.

Volkman Hall has designated areas of the second and third floors for men and women. The specific limitation is defined as the cement threshold of the door; both feet should be on the outside and the screen door should be open at least 12 inches. Students and/or visitors may not stand on or pass over the cement threshold of rooms of members of the opposite sex. The Volkman Hall balcony is closed to visitors of the opposite sex from 12AM to 7AM.

Permission for visitations by family members of the opposite sex needs to be obtained from a member of the residence life staff.

DEFINITIONS OF CLERY REPORTABLE CRIMES

Murder: The willful killing of one human being by another.

Manslaughter: The killing of another person through gross negligence.

Rape: The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking of personal property in the possession of another, from his/her immediate presence and against his/her will, accomplished by means of force or fear (includes attempts)

Aggravated Assault: An unlawful assault upon the person of another for the purpose of inflicting severe or aggravated bodily injury (includes attempts).

Burglary: The unlawful entry (or attempt) into a defined structure with the intent to commit a theft or felony (excludes vehicle burglary).

Motor Vehicle Theft: The taking of a motor vehicle without the consent of the owner (includes attempts).

Arson: The willful or malicious burning or attempt to burn a dwelling, house, public buildings, motor vehicle or aircraft, or personal property of another.

DEFINITIONS OF CLERY REPORTABLE CRIMES (continued)

Liquor Violations: The unlawful possession, sale, transportation, manufacturing or furnishing of alcohol to a minor (under 21). Public drunkenness or DUI offenses are not required by the Clery Act to be reported.

Drug Law Violations: The unlawful possession, sale, use, transportation, cultivation or production of drugs or narcotics.

Weapons Violations: The unlawful possession or control of any firearm, deadly weapon (including nunchakus or billy clubs), illegal knife or explosive device while on Judson University property.

Hate Crime: A criminal act involving one or more crimes motivated by bias against a person or group of persons, or the property of any person or group of persons because of the race, ethnicity, national origin, religion, gender, gender identity, sexual orientation or disability of the person or group, or bias based upon the perception that the person or group has one or more of those characteristics.

**The following crime definitions are used for reporting statistical occurrences of crimes related to the Violence Against Women Act (VAWA):*

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

DEFINITIONS OF CLERY REPORTABLE CRIMES (continued)

Stalking: Engaging in a course of conduct (two or more acts) directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others, or suffer substantial emotional distress.

Elgin Campus Crime Statistics (2019, 2020, 2021)

For Judson University Elgin campus at:
1151 North State Street Elgin, IL 60123

REPORTING PERIODS ARE FOR JAN 1 THROUGH DEC 31 OF YEAR LISTED

	On-Campus Property			Residence Halls*			Non-Campus Property			Public Property		
CRIMINAL OFFENSES	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	2
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses - Fondling	0	0	1	0	0	0	0	0	0	0	0	0
Sex Offenses - Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses – Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	1	1	0	0	1	0	0	0	0	0	0
Motor Vehicle Theft	0	0	1	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
HATE OFFENSES												
There were no reported hate offenses for the reporting years 2019, 2020 and 2021.												
ARRESTS	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	5	3	3	5	3	1	0	0	0	0	0	0
Liquor Law Violations	10	2	2	9	2	1	0	0	0	0	0	0
VAWA OFFENSES	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	1	0	0	0	0	0	0	0	0	0
Stalking	0	2	1	0	0	0	0	0	0	0	0	0

*Crimes reported for residence halls are also reported under the on-campus property category.

**There were no unfounded crimes for 2019, 2020 or 2021.

Rockford Campus Crime Statistics (2019, 2020, 2021)

For Judson University Rockford campus at 200 Y Boulevard Rockford, IL 61101

REPORTING PERIODS ARE FOR JAN 1 THROUGH DEC 31 OF YEAR LISTED

	On-Campus Property			Non-Campus Property			Public Property		
CRIMINAL OFFENSES	2016	2017	2018	2016	2017	2018	2016	2017	2018
Murder	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Sex Offenses - Fondling	0	0	0	0	0	0	0	0	0
Sex Offenses - Non-Forcible	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
HATE OFFENSES									
There were no reported hate offenses for the 2016, 2017 or 2018 years.									
ARRESTS	2016	2017	2018	2016	2017	2018	2016	2017	2018
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2016	2017	2018	2016	2017	2018	2016	2017	2018
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
VAWA OFFENSES	2016	2017	2018	2016	2017	2018	2016	2017	2018
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

* The Rockford campus has no residential facilities.

**There were no unfounded crimes reported in 2019, 2020, or 2021.

2022-2023 Annual Fire Safety Report

The Higher Education Opportunity Act (HEOA) requires two (2) safety-related requirements from institutions that participate in federal student aid programs:

- 1) **Fire Log:** Institutions must keep a fire log that states the nature of the fire, date, time, and general location of each fire that occurs in on-campus student housing facilities. Judson University complies with this rule by including all fire-related incidents in the Daily Crime and Fire Log. To view this information for the current year, please contact the Department of Campus Safety.
- 2) **Annual Fire Safety Report:** Institutions with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. Judson University complies with this regulation by including all fire-related incidents at on-campus student housing facilities as part of the Annual Security & Fire Safety Report. Information contained in this annual fire safety report includes: number and cause of fires at all on-campus student housing facilities; number of fire-related deaths; related injuries; value of fire-related property damage; information on evacuation procedures; fire safety education and training programs; fire safety systems in each student housing facility; number of regular mandatory supervised fire drills; and policies on portable electrical appliance, smoking and open flames. The Annual Security & Fire Safety Report must include three (3) years of data.

Fire Safety Policies and Procedures

EMERGENCY EVACUATIONS

Upon discovering smoke, fire or flames in any campus building, building occupants should immediately evacuate the building and activate the fire alarm system if it is not already active by pulling the nearest fire alarm pull station. Do not use elevators as you are exiting. If it is safe to do so, close doors and windows and turn off lights as you are leaving. Exit the building and proceed at least 100 feet away. Once at an assembly point or other safe location at least 100 feet away from the building, call 911 if the Fire Department or Campus Safety is not already on scene.

All building occupants are expected to cooperate in evacuating a building when a fire alarm is sounded. Individuals who do not cooperate with a building evacuation will be subject to disciplinary action.

FIRE PROTECTION SYSTEMS

All on-campus residences and other university buildings are equipped with integrated fire detection and alarm systems which are monitored by Campus Safety personnel 24 hours a day, 365 days a year, and which directly notify the Elgin Fire Department in the event of a fire.

SMOKING POLICY

As Judson University is a smoke-free campus, smoking anywhere on campus is prohibited. Violators will be subject to disciplinary action and/or removal from the campus.

OUTDOOR FIRES AND FIREPLACES

Permission must be granted by the Office of Student Life to have a fire in the Lindner Commons fireplace. The Department of Campus Safety will set up, ignite, and extinguish the fire.

Within the City of Elgin, outdoor fires are permitted solely for the purpose of cooking, must be contained, and may be no larger than two feet tall. The use of pre-established cooking areas outside of Volkman Hall for this purpose is authorized without prior permission.

For permission to have a larger outdoor fire on campus, the petitioner for the fire will work in conjunction with the Department of Campus Safety to apply for a bonfire permit with the Elgin Fire Marshall. Once a bonfire permit is obtained, the Department of Campus Safety will oversee the ignition, burning, and extinguishing of the bonfire.

Fire Safety Policies and Procedures (Continued)

FIRE POLICIES FOR ON-CAMPUS STUDENT HOUSING FACILITIES

1. All appliances are subject to the approval of the residence life staff.
2. Cooking meals in Lindner Tower and in Ohio Hall and Wilson Hall is prohibited in rooms and only small appliances such as hot air corn poppers and coffee makers with completely enclosed coils are permitted.
3. Power strips must be used in place of extension cords and must be plugged directly into the wall.
4. Explosives, fireworks, and flammables, including indoor live Christmas trees are not allowed on any part of campus, including the residence halls. No open flame lanterns or burning of incense or candles is allowed in campus buildings..
5. Fire extinguishers and fire escapes are to be used only in case of fire. Any student found tampering with the fire safety system, including the fire alarms, extinguishers or the electrical system, may be subject to dismissal from the University.
6. Emergency evacuation drills will be scheduled once per semester for dormitory buildings and as necessary for other buildings. Students who do not cooperate in evacuating a building when a fire alarm is sounded will be subject to disciplinary action.
7. Students should assist in the promoting of basic fire safety principles. Fire doors should not be propped open and belongings should not be placed in stairways or hallways.
8. Sprinkler heads should not be blocked or obstructed in any way, including by storing or piling personal property higher than 18 inches below them.

Fire Definitions

Cause of Fire: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of intentional or unintentional action, mechanical failure, or act of nature.

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire-Related Deaths: Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the fire scene; or an individual who dies within one (1) year of injuries sustained as a result of a fire.

Fire-Related Injuries: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, employees, visitors, firefighters or any other individuals.

Evacuation Procedures Posted: When a fire alarm is activated, evacuation is mandatory. DO NOT use elevators; evacuate the building using the nearest available exit and proceed to the designated evacuation point(s).

Fire Alarms Monitored by Campus Safety: Fire alarms are monitored 24 hours a day, seven days a week, 52 weeks a year by Campus Safety personnel.

Buildings Equipped with Fire Alarm Systems and Smoke Detectors: Buildings that have functional fire alarm systems and smoke detectors installed. Please note, all residence halls as well as campus buildings are equipped with a functional fire alarm system and smoke detectors.

Buildings Protected with Automatic Sprinkler System: Indicates an automatic sprinkler system protects all areas of a building.

Emergency Evacuation Drills (formerly known as Fire Drills): The number of supervised scheduled drills or actual events at campus residence halls that are facilitated by the Department of Campus Safety in cooperation with assigned University building personnel. Various drills are conducted throughout the year to familiarize students, faculty and staff with emergency procedures and individual roles. Each academic year Campus Safety facilitates two (2) emergency drills targeting all student residential halls.

Value or Property Damage: the estimated value of the loss of the structure and its contents, in terms of the cost of replacement in like kind and quantity.

Fire Protection Systems

All on-campus residences and other university buildings are equipped with integrated fire detection and alarm systems which are monitored by Campus Safety personnel 24 hours a day, 365 days a year, and which directly notify the Elgin Fire Department in the event of a fire. These systems combine smoke and heat detectors in addition to manual pull stations.

The Department of Campus Safety conducts periodic inspections of fire alarm, security systems, and emergency exits in all campus buildings. Annual inspections are conducted by a licensed alarm inspection company and include a visual examination of sprinkler heads; backflow testing of sprinkler systems, functional testing of smoke and heat detectors, pull station and fire alarm terminal panels; and inspection and tagging of fire extinguishers. Equipment found to be malfunctioning is referred to Great Lakes Fire LLC or Fox Valley Fire & Safety for repair.

The following Elgin campus buildings also incorporate automatic sprinkler systems:

Creekside South
Plant Operations (Garage Only)
Thompson Center (Stairwell Only)
Commons - (Kitchen Area Only)
Wilson Hall
Ohio Hall
H.A.W.A.C.
Lindner Tower
Fitness Center
Barton House

To fully comply with Illinois Dormitory Fire Sprinkler Act, which mandates automatic sprinkler systems in all campus dormitories, Judson University has fully outfitted all of its dormitory buildings with automated sprinkler systems.

Volkman Hall was not fitted with an automatic sprinkler system as it is classified by the NFPA as an apartment building with independent dwelling units, exits, and cooking facilities.

Residential Facility Fire Statistics

For Judson University Elgin Campus at:

1151 North State Street

Elgin, IL 60123

*There were no reported residential fire incidents on the Elgin campus in 2019, 2020, or 2021

Residential Facility Fire Statistics

For Judson University Rockford Campus at:

200 Y Boulevard

Rockford, IL 61101

*The Rockford campus does not have any residential facilities.