

INSTRUCTIONS FOR

STUDENT PURCHASE OF EAGLE BUCKS

- Log into MyJudson
- Student Accounts
- Under Student Payments and Published Bills, click on Go to Online Student Payments
- Wait for Cash Net
- In the Your Account box, click on Click here to make a payment
- On the page with blue and white stripes, click on Misc. Purchases & Payments
- Under Eagle Bucks for Dining Hall & Riverside Café, click on View Details
- Using the drop down arrow, select the number of units you wish to purchase
- Add Item
- Verify amount to be charged and click Proceed to Payment
- Choose method to be used. REMEMBER-An additional 2.75% service fee will be added if a credit or debit card is used. There is NO additional fee if the electronic check method is used. You will need your bank's 9 digit routing number and checking or savings account number.
- Click on Continue Checkout
- Enter required information
- Providing a "name" for the payment method will save the information so it will be available for future use without having to re-enter the information
- Click on Continue
- Review the information
- Submit
- You should receive a page Transaction Accepted.