



## Internship Practicum

## Post-Internship Reflection Paper

### Requirements

Following the completion of your internship hours, you must write an 800 word reflection paper of your experience.

The report is to be written in narrative form—not simply lists of details.

Your reflection paper will be evaluated on its content, structure, and use of the English language—spelling, grammar, punctuation, etc.

Although this is not an English class, your ability to communicate clearly in writing is critical to your success in the working world. If you have problems with writing, please submit your work to the Writing Center for evaluation before handing it in.

Thoughtfully design and typeset your paper. Consider the line-spacing and rag.

### Format

A. Introduction, including the basic facts:

Job title

Job description

Location

Dates of internship

Hours

B. Narrative of the experience, including:

How you got the position

With whom you interviewed

What kinds of work you performed

C. New skills acquired/new vocabulary learned

D. Conclusion summarizing the experience