

# INSTRUCTIONS FOR STUDENT PURCHASE OF EAGLE BUCKS

**Note:** Chrome is the preferred browser for this process

- Log into MyJudson.
- Click on Student Info.
- Click on Finances.
- Click on Student Accounts.
- Click on Go to CASHNet.
- Under Available Items, click on Misc. Purchases & Payments.
- Under Eagle Bucks for Dining Hall & Riverside Café, click View Details.
- On the pop-out screen, select the quantity you want to purchase.
  - Recommendation: \$200
- Scroll down and click Add to Payment.
- Click Pay Now.
- Click Continue at the bottom of the page — do not add an amount in the Online Student Payment box.
- Verify the amount to be charged.
- Choose the payment method.

**Credit/Debit Card:** 2.85% service fee (4% for international cards), minimum \$3.

**Electronic Check:** \$0.50 additional fee. You will need your bank's 9-digit routing number and checking or savings account number.

- Click Continue Checkout.
- Enter all required information.
- Click Continue.
- Review the information carefully.
- Click Submit.
- You should see a Transaction Accepted page confirming your purchase.

## **Important Note:**

Eagle Bucks do not roll over from semester to semester.

- Any unused Eagle Bucks will expire at the end of the semester and cannot be used in the next semester.